



POSTED

**Vicinta Stafford
Burnet County Clerk**

By Courtney Gage at 8:49am, Sep 20, 2024

**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8
SERVING BRIGGS/OAKALLA AREAS
NOTICE OF REGULAR MEETING**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of the Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #8, to be held on Monday September 23, 2024, 6:45 PM, at the Northeast Burnet County Fire Rescue (NBCFR) Station #1, 9111 FM 963, Oakalla, TX.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

- 1. Call to order and establish a quorum.**
- 2. Pledge of Allegiance and Invocation.**
- 3. Recognition of Citizens and Elected Officials.**
- 4. Citizen Comments on items not on the agenda:** Individual members of the public may address the Board for a maximum of three minutes per person on items not on the current agenda for a collective total of 15 minutes. No formal action, discussion, deliberation, or comment by the board will be made for items not on the current agenda.
- 5. Citizen Comments on agenda Items:** Individual members of the public may address the Board for a maximum of three minutes per person, per item. Individuals may address the Board once per item. If a translator is required, the speaker and the translator are allotted six minutes per agenda item to address the Board.
- 6. Review posted minutes for additions or corrections and approve minutes from the August 26, 2024, Regular Meeting.**
- 7. Review posted treasurer's report for any questions and approval for the month of August 2024.**
- 8. Election of Burnet County Emergency Services District Officer.**
 - A. Take nominations and vote on the appointment of an assistant Secretary of the Board, that would act in official capacity as the Secretary in the absence of the Secretary.
- 9. Consider and take appropriate action on the following items:**
 - A. Approve payment of regular bills
 - B. Approve any funding or financial transactions related to the transition to an ESD Department.
- 10. Consider and take appropriate action on the following items:**
 - A. NBCFR Performance Measures Report.
 - B. NBCFR Financial Reports.

11. Fire Chief's Report.

12. Consider and take appropriate action on the purchase of a tanker-pumper and associated equipment.

A. Presentation to be made by the Fire Chief.

13. Consider and take appropriate action on RESOLUTION NO. 09-23-2024.

14. Consider and take appropriate action on the NORTHEAST BURNET COUNTY FIRE AND RESCUE, INC. BYLAWS.

15. Consider and take appropriate action on the procurement of all required insurance coverage.

16. Consider and take appropriate action on an ESD Employee Handbook.

17. Consider and take appropriate action on ESD Job Descriptions.

18. Receive an update, discuss and take appropriate action on the following Items as needed:

- A. Update to the 501(c)3 charter to a support role for the Northeast Burnet County Fire Rescue membership.
- B. The hiring of an accounting firm to manage the financial business and transactions of BCESD 8.
- C. The hiring of the current Fire Chief, Assistant Fire Chief and Deputy Fire Chief.
- D. The filing of any documents required for BCESD 8 to become a direct service provider.
- E. The transferring of any vehicles, real property, equipment, supplies, money, loans, agreements, utilities contracts and services to BCESD 8.
- F. The procurement of a fuel card and credit card accounts.

19. As allowed by Texas Government Code 551.074: (a)-2. Burnet County ESD #8 board of commissioners will go into a Closed Meeting to discuss personnel matters.

Set the date, time and location for the next ESD #8 board meeting: The next meeting will be on Monday October 28, 2024, 6:45 PM, at the Northeast Burnet County Fire Rescue Station #2, located at 2285 US 183 Bertram, TX.

20. Adjourn

Burnet County Emergency Services District No. 8

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time to speak.

Burnet County Emergency Services District No. 8 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Alice Price, Secretary for Burnet County Emergency Services District No. 8 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.