



POSTED

**Vicinta Stafford
Burnet County Clerk**

By Diane Johnson at 8:46 am, Oct 25 2024

**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8
SERVING BRIGGS/OAKALLA AREAS
NOTICE OF REGULAR MEETING**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of the Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #8, to be held on Monday October 28, 2024, 6:45 PM, at the Northeast Burnet County Fire Rescue (NBCFR) Station #2, located at 2285 US 183 Bertram, TX.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

- 1. Call to order and establish a quorum.**
- 2. Pledge of Allegiance and Invocation.**
- 3. Recognition of Citizens and Elected Officials.**
- 4. Citizen Comments on items not on the agenda:** Individual members of the public may address the Board for a maximum of three minutes per person on items not on the current agenda for a collective total of 15 minutes. No formal action, discussion, deliberation, or comment by the board will be made for items not on the current agenda.
- 5. Citizen Comments on agenda Items:** Individual members of the public may address the Board for a maximum of three minutes per person, per item. Individuals may address the Board once per item. If a translator is required, the speaker and the translator are allotted six minutes per agenda item to address the Board.
- 6. Review posted minutes for additions or corrections and approve minutes from the September 23, 2024, Regular Meeting.**
- 7. Review posted treasurer's report for any questions and approval for the month of September 2024.**
- 8. Consider and take appropriate action on the following items:**
 - A. Approve payment of regular bills
 - B. Update on accounting firm to manage the ESD financial business and transactions, to include automatic bill pay and direct deposit payroll.
 - C. ESD #8 Audit Reports
- 9. Consider and take appropriate action on the following items:**
 - A. NBCFR Performance Measures Report.
 - B. NBCFR Financial Reports.

10. Fire Chief's Report.

- A. Update on new Engine 1, Attack 3 and Squad 4.
- B. TCFP Site Visit Update and general TCFP Update.
- C. Update on account transitions.

11. Consider and take appropriate action on the following items:

- A. Adopt an ESD Employee Handbook.
- B. Adopt ESD Job Descriptions.
- C. Receive and file offer letters of employment.
- D. Receive and file HIPAA agreements.
- E. Receive and file Acknowledgment of Receipt of Employee Handbook forms.
- F. Receive USCIS I-9 forms.

12. Consider and take appropriate action authorizing the president and vice president to conduct certain business on behalf of the ESD.

13. Consider and take appropriate action on 911 medical first response and ambulance transport for the district.

14. Receive an update, discuss and take appropriate action on the following Items as needed:

- A. Budget amendment to account for insurance changes, the updated purchase price of Engine 1 and other new reoccurring expenses not included in the original operating budget.
- B. TEEEX 90/10 grant for safety equipment.
- C. Safety equipment needs to meet TCFP and NFPA standards.
- D. Zoll Service contract for Autopulse and EKG Monitor.
- E. Web redesign, web and social media management and marketing.
- F. Equipment needs to complete the new deployment model.
- G. Helipad and training grounds road base and pavement.
- H. Location improvements for Squad 4.

15. As allowed by Texas Government Code 551.074: (a)-2. Burnet County ESD #8 board of commissioners will go into a Closed Meeting to discuss personnel matters and contract options.

16. Set the date, time and location for the next ESD #8 board meeting: The next meeting will be on Monday November 25, 2024, 6:45 PM, at the Northeast Burnet County Fire Rescue Station #1, 9111 FM 963, Oakalla, TX.

17. Adjourn

Burnet County Emergency Services District No. 8

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time to speak.

Burnet County Emergency Services District No. 8 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Alice Price, Secretary for Burnet County Emergency Services District No. 8 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.