



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8  
SERVING BRIGGS/OAKALLA AREAS  
MEETING MINUTES OF SEPTEMBER 23<sup>RD</sup> 2024 AT NEBCFR STATION #1  
LOCATED AT 9111 FM 963, OAKALLA, TX.**

The following agenda items were discussed, considered and action taken as appropriate:

**AGENDA**

- 1. Call to order and establish a quorum.** A quorum was established of Commissioners Shamard, Keith, Ewart and Eide. Commissioner Price was excused. Commissioner Shamard called the meeting to order @6:45pm
- 2. Pledge of Allegiance and Invocation.** The pledge of allegiance was given by Commissioner Shamard and invocation by Fire Fighter Jessy Perry.
- 3. Recognition of Citizens and Elected Officials.** None
- 4. Citizen Comments on items not on the agenda:** Individual members of the public may address the Board for a maximum of three minutes per person on items not on the current agenda for a collective total of 15 minutes. No formal action, discussion, deliberation, or comment by the board will be made for items not on the current agenda. None
- 5. Citizen Comments on agenda Items:** Individual members of the public may address the Board for a maximum of three minutes per person, per item. Individuals may address the Board once per item. If a translator is required, the speaker and the translator are allotted six minutes per agenda item to address the Board. None
- 6. Review posted minutes for additions or corrections and approve minutes from the August 26, 2024, Regular Meeting.** Motion was made by Commissioner Ewart, seconded by Commissioner Eide to approve the minutes of the August 26<sup>th</sup>, 2024 regular meeting. Motion passed
- 7. Review posted treasurer's report for any questions and approval for the month of August 2024.** Commissioner Ewart gave the treasurer's report. Motion made by Commissioner Keith to accept the treasurer's report. Seconded by Commissioner Shamard. Motion passed.
- 8. Election of Burnet County Emergency Services District Officer.**
  - A. Take nominations and vote on the appointment of an assistant Secretary of the Board, that would act in official capacity as the Secretary in the absence of the Secretary.- Commissioner Shamard nominated Commissioner Eide as the assistant Secretary. Nominations were closed. Board voted unanimously to approve Commissioner Eide as the assistant Secretary.
- 9. Consider and take appropriate action on the following items:**

- A. Approve payment of regular bills.- Two bills were presented. Carlton Law firm for \$2,189.50 for legal guidance and Highland Lakes newspaper for \$52.00 for running the tax rate announcement. Commissioner Keith motioned to approve the regular bills, seconded by Commissioner Shamard. Motion passed.
- B. Approve any funding or financial transactions related to the transition to an ESD Department. Commissioner Shamard directed the treasure to set up a bank account for the prevention department.

**10. Consider and take appropriate action on the following items:**

- A. NBCFR Performance Measures Report. Report was given, no action taken
- B. NBCFR Financial Reports.- Commissioner Ewart gave the financial reports. No action taken.

**11. Fire Chief's Report.** Report was given, no action taken.

**12. Consider and take appropriate action on the purchase of a tanker-pumper and associated equipment.**

- A. Presentation to be made by Fire Chief Freitag – The NEBCFR Response Capability Strategy was given by Chief Freitag. It was a compelling strategy which clearly justifies the purchase of a new pumper tanker, see attached. Motion was made to purchase the proposed pumper truck not to exceed \$425,000 by Commissioner Ewart, 2<sup>nd</sup> by Commissioner Keith. Motion passed. Motion was made to spend \$71,000 to upgrade and improve our Air Pack bottles by Commissioner Shamard, seconded by Commissioner Keith. Motion passed.

**13. Consider and take appropriate action on RESOLUTION NO. 09-23-2024-1 ( 2)**

Motion was made by Commissioner Shamard, 2<sup>nd</sup> by Commissioner Keith to Approve Resolution 09-23-2024 authorizing the transfer of all assets from Northeast Burnet County Fire and Rescue, a Texas 501c corporation (department) to Burnet County ESD #8.. Motion passed. In addition, we entered into the record Northeast Burnet County Fire Rescue, a Texas 501c corporation (department) resolution 09-20-2024 approving the transfer of assets to Burnet County ESD #8. See attached. Entering into the record the Blanket Bill of Sale of all assets from Northeast Burnet County Fire Rescue, a Texas 501c corporation, (department) to Burnet County ESD #8. See attached.

Motion made to approve Resolution # 09-23-2024-2 to charge mitigation rates for the deployment of services was made by Commissioner Shamard and seconded by Commissioner Keith. Motion passed. See attached.

**14. Consider and take appropriate action on the NORTHEAST BURNET COUNTY FIRE AND RESCUE, INC. BYLAWS.** No Action Taken

- 15. Consider and take appropriate action on the procurement of all required insurance coverage.** Motion made by Commissioner Shamard and seconded by Commissioner Keith to approve the Texas Mutal policy dated 10.01.2024 to 9/30/2025. Motion passed. Motion made by Commissioner Shamard, seconded by Commissioner Ewart to approve the VFIS insurance policy effective 10/01/2024. Motion passed.

- 16. Consider and take appropriate action on an ESD Employee Handbook.** Motion made by Commissioner Shamard, seconded by Commissioner Eide to charge the Board President with the responsibility to create an ESD Employee Handbook. Motion passed.

**17. Consider and take appropriate action on ESD Job Descriptions.** Motion made by Commissioner Shamard, seconded by Commissioner Ewart to have the board president make job offers to Fire Chief, Assistant Fire Chief and Deputy Chief. Motion passed.

**18. Receive an update, discuss and take appropriate action on the following Items as needed:**


- A. Update to the 501(c)3 charter to a support role for the Northeast Burnet County Fire Rescue membership.- Done
- B. The hiring of an accounting firm to manage the financial business and transactions of BCESD 8.- No change, board will stay with the current accountant.
- C. The hiring of the current Fire Chief, Assistant Fire Chief and Deputy Fire Chief.-In process. Motion was made by Commissioner Ewart, second by Commissioner Keith to increase the operating budget for 2025 by \$66,000 to cover staffing.
- D. The filing of any documents required for BCESD 8 to become a direct service provider. Done
- E. The transferring of any vehicles, real property, equipment, supplies, money, loans, agreements, utilities contracts and services to BCESD 8.- Done
- F. The procurement of a fuel card and credit card accounts. -Done

**19. As allowed by Texas Government Code 551.074: (a)-2. Burnet County ESD #8 board of commissioners will go into a Closed Meeting to discuss personnel matters. N/A**

**Set the date, time and location for the next ESD #8 board meeting:** The next meeting will be on Monday October 28, 2024, 6:45 PM, at the Northeast Burnet County Fire Rescue Station #2, located at 2285 US 183 Bertram, TX.

**20. Adjourn:** Motion was made to adjoin by Commissioner Keith, seconded by Commissioner Eide, Motion passed, meeting adjourned at 9:09pm.

Respectfully Submitted

  
Barker F. Ketih II  
Vice President  
BCESD #8.

Financial Report EDS #8  
August 31, 2024

1. Our August property tax deposit was \$2204.91.
2. The sales tax deposit was \$86,625.29. Of this amount, \$32583.45 was from regular sales tax collections and \$54,041.84 from state audits payments.
3. As of September 23, 2024, our property taxes received in September have been \$47.23.
4. Our September sales tax check was \$31,612.63.
5. Our bank balance on August 31st was \$394,535.43 and today we have \$296,231.22.
6. The balance in the Contingency Fund is \$102,372.19.
7. Of course, our fiscal year ends this month. Although these are not final numbers until September 30<sup>th</sup>, for planning purposes these numbers are offered to provide information for decision making purposes. Results for FY 2023-2024. Property tax revenue - \$425,480.05. Sales tax revenue - \$426,475.89. Interest income - \$461.52. Total income - \$852,417.56. Actual expenses for the ESD - \$13,278.99. I do think it is relatively low risk to plan for an income of \$850,000 in FY 2024-2025. ESD expenses will be significantly higher and be have budgeted for \$30,200.00

# Burnet County Emergency Services District No. 8

## Response Capability Strategy

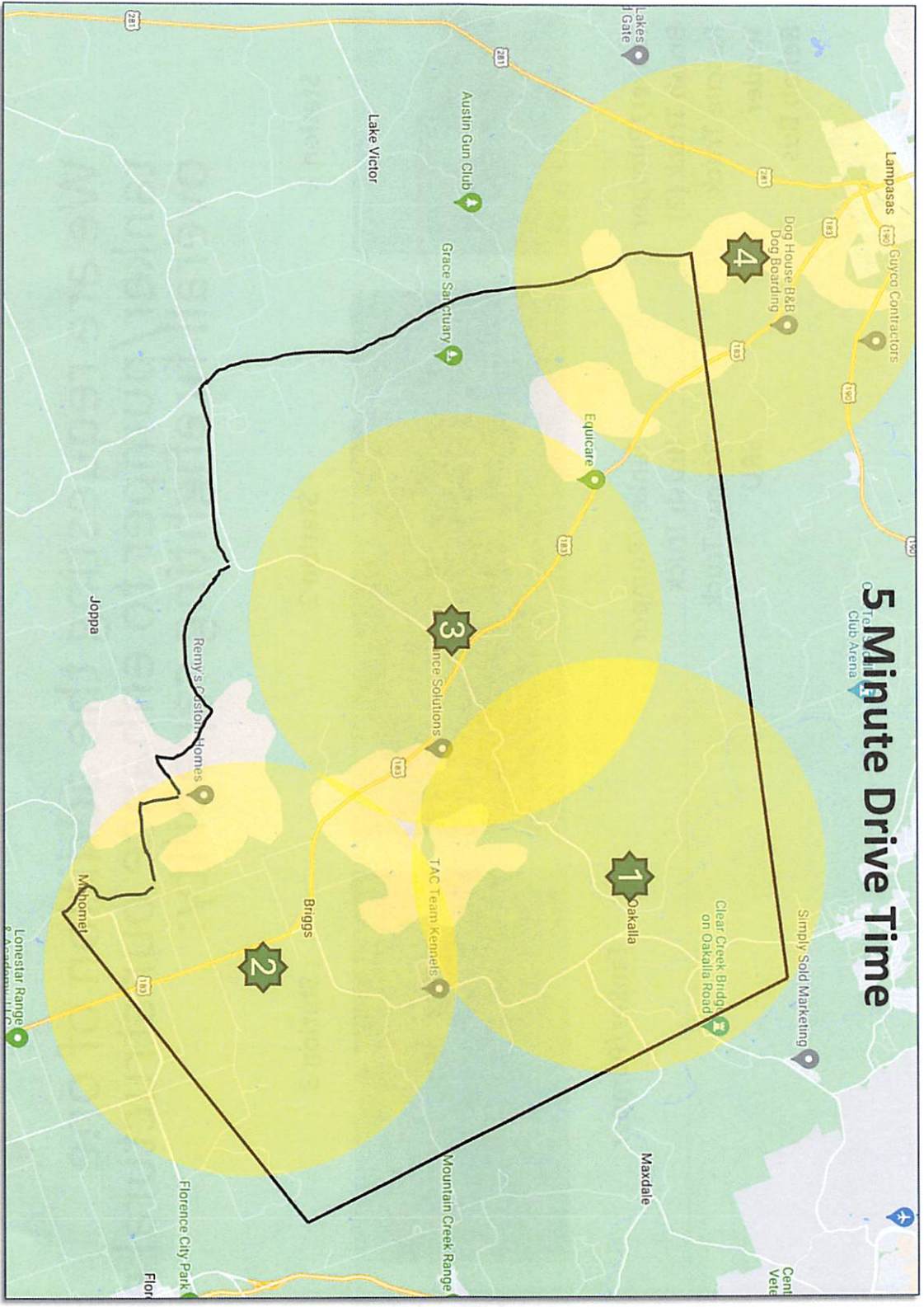


September 23, 2024

## **We believe an effective response strategy for our community should include the following:**

1. The appropriate response vehicle types with the appropriate capability to mitigate the anticipated threats.
2. The necessary equipment on each response vehicle to leverage its full capability and maintain responder safety.
3. Geographic placement of each response vehicle to provide the greatest response coverage in the shortest amount of time.
4. Highly trained and dedicated responders located in close proximity to each response vehicle to facilitate a quick response.

# 5 Minute Drive Time



We are requesting the addition of one tanker/pumper to enhance our structural and overall firefighting capability:

Station 1



Tanker/Pumper  
Brush Truck (2)  
Rescue Truck  
Tender  
Rehab Bus

Station 2



Tanker/Pumper  
Brush Truck  
Rescue Truck  
SRU

Station 3



Tanker/Pumper

Station 4



Light Rescue/Pumper





# *Why this truck ?*

- 1500 gpm. Hale 1-stage pump.
- 2500 gallon Polypropylene water tank.
- Abundance of equipment storage.
- Slide in on rear for ladders and dump tank.
- 10 inch Swivel dump Shute on rear.
- Attack Hose pre connects above pump panel.



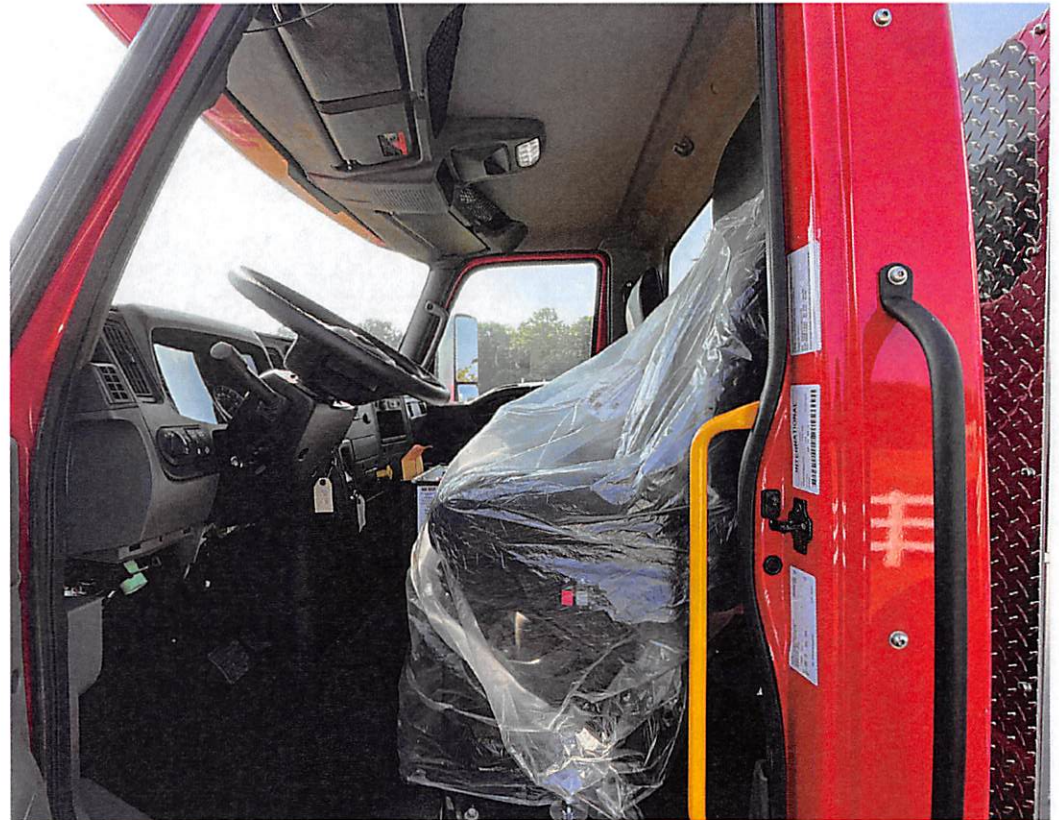
## *New more reliable truck*

- Its Brand New, built in 2024
- Its available on the lot right now with little to no wait time.
- There are very few options in the used fire truck market for large capacity Pumper/Tender and none with the on-board water capacity needed for a rural department.
- Most used trucks have either limited to no equipment storage, are not designed as a Pumper/Tanker, or are over 20 years old.



## *What we are looking for*

- It checks all the boxes from our requirement list
- It has not been used and abused by other departments
- Most used trucks are located in the North or East coast and have been exposed to road salt and corrosive environments
- 2.5 times the amount of water than the current engine 1.



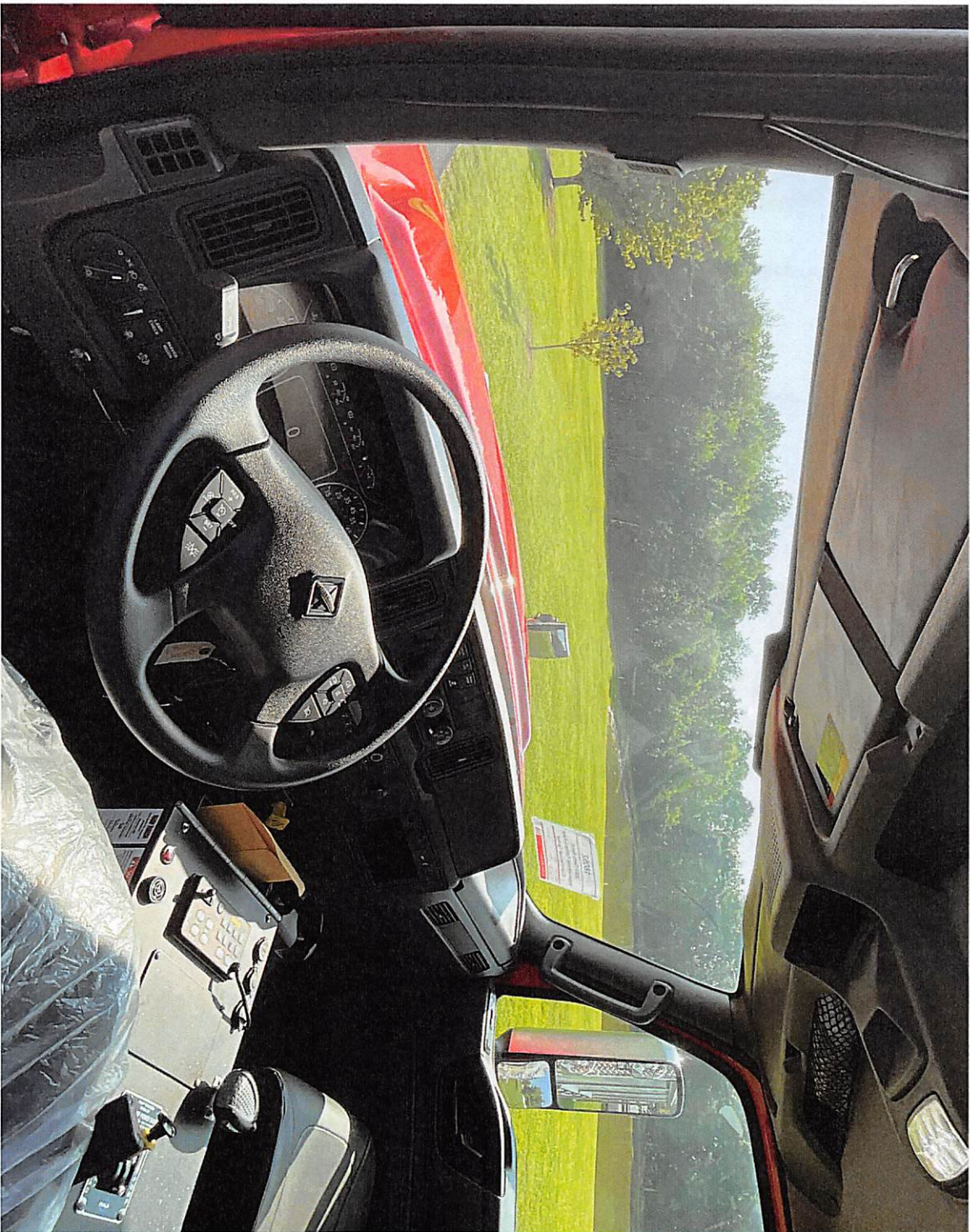


- Has the appropriate amount of hose bed storage for the 1400 feet of supply line that we carry, Most of which is 4 inch.
- Has been plumbed for a deck gun.
- Has a 2 ½ inch discharge for pre-connecting supply line in the hose bed.

## *Electronics*

- Has emergency lighting and siren already installed.

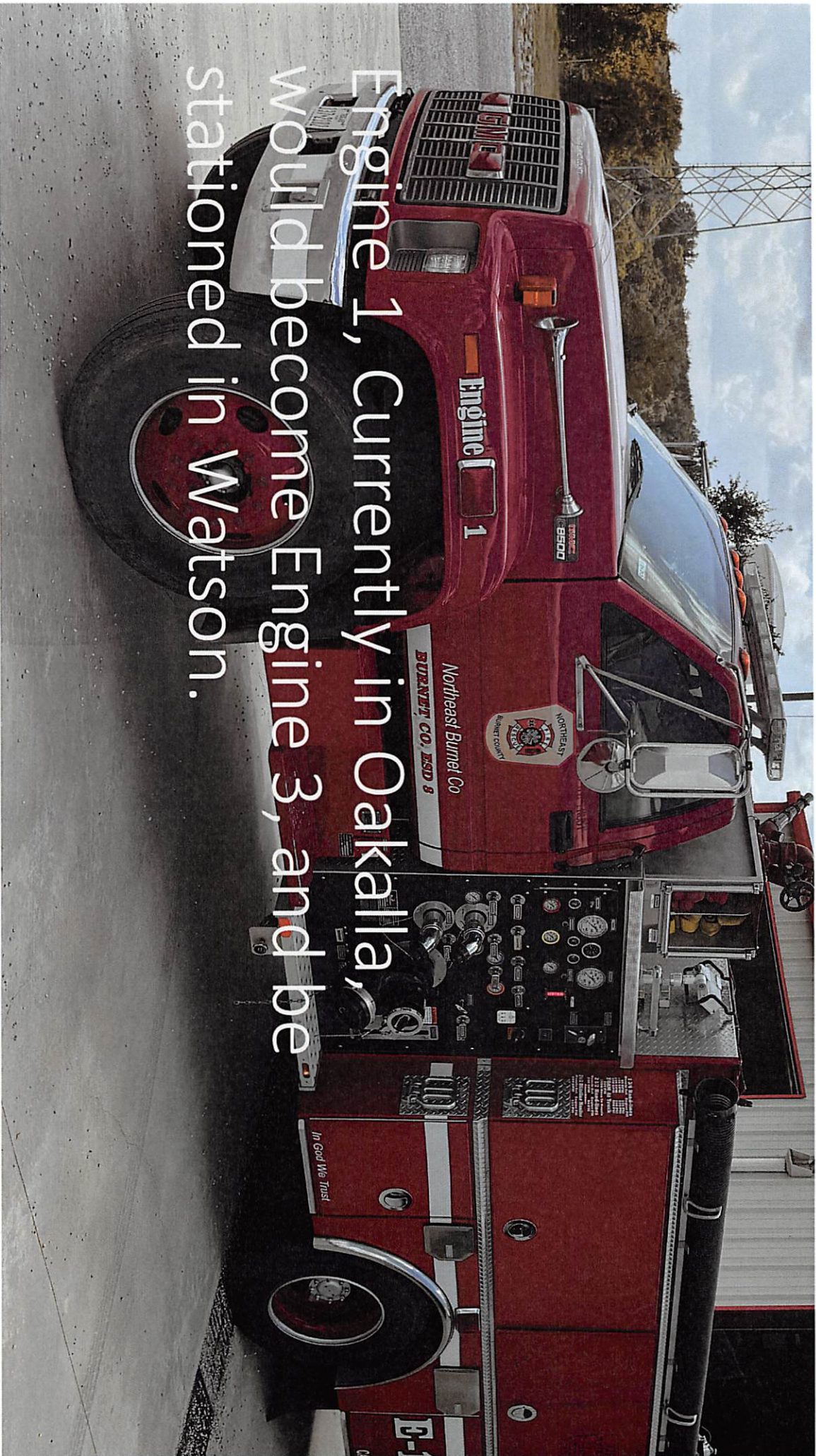
• All that we would need to install would be the radio, headsets, and iPad for the CAD system.





# Tender 1

- The addition will cut down on the use of tanker 1 the 5,000-gal Tender at station 1.
- Tanker 1 only has 3 personnel in the department who are currently licensed to drive it.



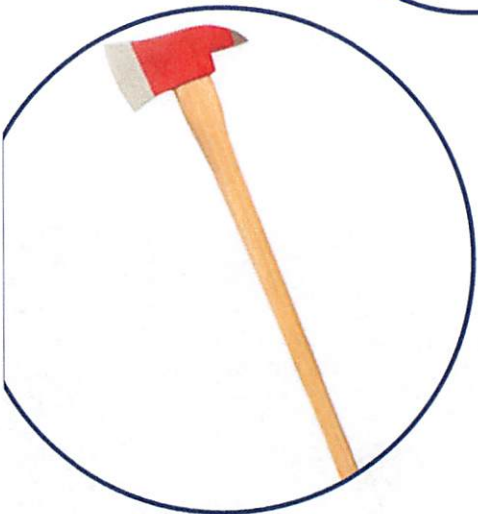
Engine 1, currently in Oakalla, would become Engine 3, and be stationed in Watson.



Engine 3 , Currently in Watson, would become Squad 3, and be stationed at Perry's property on north 183.



# Equipment



The equipment currently on Engine 1 would be transferred to The new Engine 1, this would almost fully equip the new truck.

We have the majority of equipment necessary to upfit what would be Engine 3 in Watson.

We would take the ladders, dump tank, and some miscellaneous structural firefighting equipment from Rescue 2 for the new Engine 1.

Rescue 2 would become a dedicated Rescue truck.

We have a radio that can be programmed for the new Engine.

We would need to purchase a K saw, nozzles, some hose, and some other miscellaneous equipment to complete the upfit. At a cost of \$15,000.

# SCBA

- Our current inventory of SCBA includes 8 SCOTT X3 pro with 16, 45 minute, 4500 psi bottles. These are under 3 years old.
- They are currently on Engine 1 and Engine 2.
- We have 10 SCOTT 2.2 that are 15 years old.
- We have 20, 30 minute, 2216 psi bottles that are 15 years old. These bottles have a 15 year life and will expire at the end of 2024.
- They can be extended for 5 years at a cost of \$700.00 per bottle and would have to be sent to Colorado for testing.
- *OPTIONS:*
  - Option 1: Purchase 4 new 4500 psi SCBA with 8 4500 psi bottles at a cost of \$47,000.
  - Option 2: Purchase 10 new 2216 bottles for use with the existing SCOTT 2.2 SCBA at a cost of \$10,000. These would go on Engine 3 in Watson.



## *In Conclusion*

- In order to better serve our community, we feel that having an Engine at Station 1 with a larger capacity of water for initial attack on a structure would be advantageous in saving life and property.
- Moving an Engine to Watson would provide better structural protection, better ISO rating, safer truck to block traffic on accidents, and can be used as a small shuttle tanker on fires.
- This would allow us to move a truck closer to Lampasas on HWY 183 to provide more enhanced service to that area.
- Purchasing a new truck that is ready to go would provide the opportunity to greatly enhance our capabilities. This new Engine would have a warranty and would be less likely to have high maintenance costs and less breakdowns than a used one.
- This new Engine would carry us into the future with a newer and more capable fleet.



**RESOLUTION  
OF  
BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 8**

**RESOLUTION NO. 09-23-24**

WHEREAS, Burnet County Emergency Service District No. 8 (“District”) is a political subdivision of the State of Texas, operating under Chapter 775, Texas Health & Safety Code; and,

WHEREAS, the Board of Directors of Northeast Burnet County Fire and Rescue, Inc. (“NBCFR”), a Texas Non-Profit Corporation operating under Chapter 22, Texas Business Organizations Code, the contracted service provider of the District, by a majority vote of the directors in office, pursuant to §§ 22.164 and 22.252, Texas Business Organizations Code, and other applicable law, has approved the transfer of all or substantially all of the real and personal property of the corporation to the District, and that such real and personal property may constitute all or substantially all of the assets of the corporation; and,

WHEREAS, the District, among other powers, is authorized to acquire, purchase, lease, hold, manage, occupy, and sell real and personal property or an interest in property, and accept and receive donations under §§ 775.031(a)(1) and (6); and,

WHEREAS, the Board of Directors of NBCFR and the Board of Emergency Services Commissioners of the District have both determined that the transfer of such assets to the District is in the best interests of the NBCFR, the residents of the area served by it, and the residents and taxpayers of the District;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 8:

Section 1.

The above recitals are adopted as findings of fact and conclusions of law by the Board of Emergency Services Commissioners of Burnet County Emergency Services District No. 8.

Section 2.

At a meeting held on September 20, 2024, a majority of the Board of Directors in office of NBCFR, such meeting being duly noticed, called, and convened under applicable law, the articles of incorporation, and the bylaws of the corporation, voted and resolved, as noted herein, to transfer the vehicles, real property, and other personal property of the corporation, constituting all, or substantially all, of the assets of the corporation, specifically including cash held or to be held in the accounts of the corporation and used to provide emergency services to Burnet County Emergency Services District No. 8, and that personal property to be transferred by way of Resolution No. 09-23-2024 to Burnet County Emergency Services District No. 8, through its Board of Emergency Services Commissioners, at a duly noticed and convened meeting held on

September 23, 2024, voted to, and hereby does, accept the transfer and/or donation of the remainder of all of NBCFR's vehicles, real, and personal property, including cash held or to be held by NBCFR in its accounts, as set forth above.

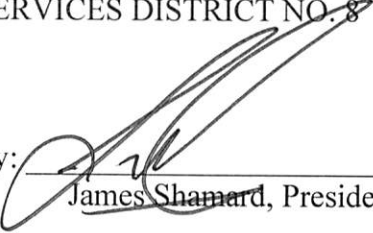
Section 3.

The Board further voted and resolved that the President and Secretary of the Board of Emergency Services Commissioners shall be empowered to take any and actions, and execute and all any documents necessary to effect the transfer of the real and personal property of NBCFR to the District.

RESOLVED AND ISSUED this 23 day of September 2024.

BURNET COUNTY EMERGENCY  
SERVICES DISTRICT NO. 8

By:

  
James Shamard, President

ATTEST:



Secretary

**RESOLUTION  
OF  
NORTHEAST BURNET COUNTY FIRE AND RESCUE, INC.**

**RESOLUTION NO. 09-20-2024**

WHEREAS, Northeast Burnet County Fire and Rescue (“NBCFR”) is a Texas Non-Profit Corporation operating under Chapter 22 of the Texas Business Organizations Code; and,

WHEREAS, NBCFR is a corporation run by its Board of Directors; and,

WHEREAS, the Board of Directors, by a majority vote of the directors in office, pursuant to §§ 22.164 and 22.252, Texas Business Organizations Code, has approved the transfer of certain real and personal property of the corporation to Burnet County Emergency Services District No. 8 (“District”), a political subdivision of the State of Texas operating under Chapter 775, Texas Health & Safety Code, and that such real and personal property may constitute all or substantially all of the remaining assets of the corporation; and,

WHEREAS, the Board of Directors has determined that the transfer of such assets to the District is in the best interests of the Northeast Burnet County Fire and Rescue, Inc., the residents of the area served by it. and the residents and taxpayers of the District;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF NORTHEAST BURNET COUNTY FIRE AND RESUCE, INC.:

Section 1.

The above recitals are adopted as findings of fact by the Board of Directors of Northeast Burnet County Fire and Rescue, Inc.

Section 2.

A majority of the Board of Directors in office, the total number of directors in office being three. at a meeting held on September 20, 2024, such meeting being duly noticed, called, and convened, voted and resolved, as noted herein, to transfer the remaining vehicles, real property, and all other real or personal property of the corporation, constituting all, or substantially all, of the assets of the corporation, specifically including cash held or to be held in the accounts of the corporation, and used to provide emergency services to Burnet County Emergency Services District No. 8 by a vote of:

4 For

0 Against

0 Present, Not Voting.

Section 3.

The Board further voted and resolved that the President of the corporation shall be empowered to take any and all actions, and execute and all any documents necessary to effect the transfer of the remaining real and personal property of the corporation to the District as set forth herein.

RESOLVED AND ISSUED this 26<sup>th</sup> day of September 2024.

NORTHEAST BURNET COUNTY FIRE  
AND RESCUE, INC.

By: Sharada Sh  
President

ATTEST:

Mety  
Secretary



**BLANKET BILL OF SALE**

Date: September 20, 2024

Seller: Northeast Burnet County Fire and Rescue, Inc.

Seller's Address: 29111 FM 963  
Briggs, Texas 78608-1055

Buyer: Burnet County Emergency Services District No. 8, a political subdivision of the State of Texas operating under Chapter 775, Texas Health & Safety Code

Buyer's Address: P. O. Box 361  
Briggs, Texas 78608

Consideration: TEN AND 00/100 DOLLARS, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged and confessed for all purposes.

Transferred Properties:

All property of Seller, both tangible and intangible, including, without limitation, the following:

1. Cash.
2. All equipment, furniture, building supplies, fixtures, equipment, or any other personal property owned by Seller, at any time and no matter where situated.
3. Any and all tangible and intangible personal property, including, but not limited to records, personal protective equipment, EMS equipment, motors, lockers, storage units, keys, lockers or storage units, locks, portable lighting, extrication, rescue, or other equipment, ladders, blocks, chocks, beds, furniture, wall hangings, maps, documents, plats, records, office equipment, computers, telephones, modems, desks, chairs, uniforms, pagers, radio receivers, transmitters, base stations, repeaters, and ancillary equipment, and any and all other tangible or intangible personal property not specifically excepted herein.
4. All of Seller's rights, title, and interest in and to any insurance policies carried on the Transferred Properties.
5. All other personal property of Seller of any kind or nature whatsoever, no matter where situated, except for those items specifically excepted below.

Exceptions to Transfer and Warranty and Excluded Property: None.

For the Consideration Seller transfers to Buyer the Transferred Properties, save and except the Excluded Properties, and subject to the Exceptions to Transfer and Warranty and Excluded Property.

WITH THE EXCEPTION OF THE WARRANTIES OF TITLE, INCLUDING THE WARRANTY THAT NO LIENS EXIST ON THE TRANSFERRED PROPERTIES EXCEPT AS RECITED, SELLER HAS MADE NO AFFIRMATION OF FACT OR PROMISE RELATING TO THE TRANSFERRED PROPERTIES THAT HAS BECOME ANY BASIS OF THIS BARGAIN, AND FURTHER, SELLER HAS MADE NO AFFIRMATION OF FACT OR PROMISE RELATING TO THE TRANSFERRED PROPERTIES THAT WOULD CONFORM TO ANY SUCH AFFIRMATION OR PROMISE. SELLER DISCLAIMS ANY WARRANTY OF FITNESS FOR ANY PARTICULAR PURPOSE WHATEVER WITH RESPECT TO THE TRANSFERRED PROPERTIES. THE TRANSFERRED PROPERTIES ARE SOLD ON AN "AS IS" AND "WHERE IS" BASIS.

To have and to hold the Transferred Properties to Buyer and Buyer's heirs, successors, and assigns forever. Seller binds Seller and Seller's heirs and successors to warrant and forever defend all and singular the Transferred Properties to Buyer and Buyer's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof when the claim is by, through, or under Seller, but not otherwise, subject to the Exceptions to Transfer and Warranty and Excluded Property.

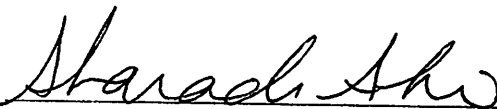
Seller appoints Buyer and Buyer's heirs, successors, and assigns as Seller's agent and attorney-in-fact to act in any lawful way in the exercise of the claims and litigation powers described in Section 500 of the Texas Probate Code, or its successor, as amended, with respect to the Transferred Properties or the properties intended to be transferred by this bill of sale. This is a special power coupled with an interest and is irrevocable.

Seller agrees to execute and deliver any additional documents and to perform any additional acts reasonably necessary or appropriate to carry out the intent of this bill of sale in transferring the Transferred Properties to Buyer.

When the context requires, singular nouns and pronouns include the plural.

SELLER:

NORTHEAST BURNET COUNTY  
FIRE AND RESCUE, INC.

By:   
President

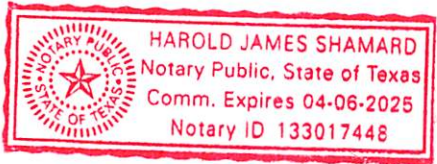
ATTEST:


  
Secretary

**ACKNOWLEDGEMENT**

STATE OF TEXAS       §  
                                  §  
COUNTY OF BURNET   §

This instrument was acknowledged before me on the 20<sup>th</sup> day of September 2024 by Sharada Akin, as President of NORTHEAS BURNET COUNTY FIRE AND RESCUE, INC..

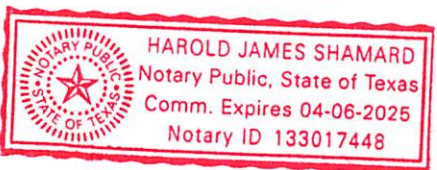


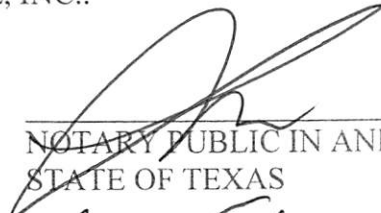
  
NOTARY PUBLIC IN AND FOR THE  
STATE OF TEXAS  
James Shamard  
Printed Name of Notary

My commission expires: 4/6/25

STATE OF TEXAS       §  
                                  §  
COUNTY OF BURNET   §

This instrument was acknowledged before me on the 20<sup>th</sup> day of September 2024 by Melinda Perry, as Secretary of NORTHEAST BURNET COUNTY FIRE AND RESCUE, INC..



  
NOTARY PUBLIC IN AND FOR THE  
STATE OF TEXAS  
James Shamard  
Printed Name of Notary

My commission expires: 4/6/25

## **RESOLUTION NO: 09-23-2024-2**

**A RESOLUTION ESTABLISHING AND IMPLEMENTING A PROGRAM TO CHARGE MITIGATION RATES FOR THE DEPLOYMENT OF EMERGENCY AND NON-EMERGENCY SERVICES BY THE FIRE DEPARTMENT FOR SERVICES PROVIDED/RENDERED BY/FOR THE NORTHEAST BURNET COUNTY FIRE AND RESCUE, INC.**

**WHEREAS, the emergency services response activity to incidents continues to increase each year; Environmental Protection requirements involving equipment and training, and Homeland Security regulations involving equipment and training, creating additional demands on all operational aspects of the fire department services; and**

**WHEREAS, the fire department has investigated different methods to maintain a high level of quality of emergency and non-emergency service capability throughout times of constantly increasing service demands, where maintaining an effective response by the fire department decreases the costs of incidents to insurance carriers, businesses, and individuals through timely and effective management of emergency situations, saving lives and reducing property and environmental damage; and**

**WHEREAS, raising real property tax to meet the increase in service demands would not be fair when the responsible party(s) should be held accountable for their actions; and**

**WHEREAS, the Board of Emergency Services Commissioners of the Burnet County Emergency Services District #8 desires to implement a fair and equitable procedure by which to collect said mitigation rates and shall establish a billing system in accordance with applicable laws, regulations and guidelines; Now, Therefore**

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 8:**

**SECTION 1: The Burnet County Emergency Services District #8 shall initiate mitigation rates for the delivery of emergency and non-emergency services by the fire department for personnel, supplies and equipment to the scene of emergency and non-emergency incidents as listed in "EXHIBIT A". The mitigation rates shall be based on actual costs of the services and that which is usual, customary and reasonable (UCR) as shown in "EXHIBIT A", which may include any services, personnel, supplies, and equipment and with baselines established by addendum to this document.**

**SECTION 2: A claim shall be filed to the responsible party(s) through their insurance carrier. In some circumstances, the responsible party(s) will be billed directly.**

**SECTION 3: The Board of Emergency Services Commissioners may make rules or regulations and from time to time may amend, revoke, or add rules and regulations, not**

consistent with this Section, as they may deem necessary or expedient in respect to billing for these mitigation rates or the collection thereof.

SECTION 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in accordance with all legal requirements, and the Codified Resolutions of the Board.

SECTION 5: This resolution shall take effect at the date of adoption.

**SECTION 6: The Mitigation Rates lists in Exhibit A will increase annually based on the annual percentage increase in the Consumer Price Index (CPI), as developed by the Bureau of Labor Statistics of the U.S. Department of Labor. Rate adjustments will occur on the anniversary date of this ordinance/resolution to keep the fire department's cost recovery program in conformity with increasing operating expenses.**

THE ABOVE WAS PASSED

Yea 4

Nay 0

Secretary: William Eide

Signature: William Eide

Name (printed): WILLIAM EIDE

Title: ASSISTANT SECRETARY

Date: September 23, 2024

**EXHIBIT A**  
**MITIGATION RATES**  
**BASED ON PER HOUR**

The mitigation rates below are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These rates are based on actual costs using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance). Labor rates include an average department's actual burdened labor costs and not just a firefighter's wage. These include wages, retirement, benefits, workers comp, etc.

**MOTOR VEHICLE INCIDENTS**

**Level 1 - \$602.00**

Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

**Level 2 - \$687.00**

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

**Level 3 – CAR FIRE - \$838.00**

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

**ADD-ON SERVICES:**

**Extrication - \$1,811.00**

Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

**Creating a Landing Zone - \$553.00**

Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

**Itemized Response:** You have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

## **HAZMAT**

### **Level 1 - \$972.00**

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

### **Level 2 - \$3,473.00**

**Intermediate Response:** Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

### **Level 3 – \$8,199.00**

**Advanced Response:** Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - **each additional hour @ \$381.00 per HAZMAT team.**

## **FIRES**

**Assignment - \$554.00 per hour, per engine / \$693.00 per hour, per truck**

### **Includes:**

- Scene Safety
- Investigation
- Fire / Hazard Control

This will be the most common “billing level”. This occurs almost every time the fire department responds to an incident.

**OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates.**

**Itemized, per person, at various pay levels and for itemized products use.**

## **ILLEGAL FIRES**

**Assignment - \$554.00 per hour, per engine / \$693.00 per hour, per truck**

When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.

## **WATER INCIDENTS**

### **Level 1**

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

**Billed at \$554 plus \$68 per hour, per rescue person.**

### **Level 2**

**Intermediate Response:** Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

**Billed at \$1,110 plus \$68 per hour, per rescue person.**

### **Level 3**

**Advanced Response:** Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

**Billed at \$2,747 plus \$68 per hour per rescue person, plus \$134 per hour per HAZMAT team member.**

### **Level 4**

**Itemized Response:** You have the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

## **BACK COUNTRY OR SPECIAL RESCUE**



**Itemized Response:** Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

**Minimum billed \$554 plus \$68 per hour, per rescue person. Additional rates of \$554 per hour per response vehicle and \$68 per hour per rescue person.**

#### **CHIEF RESPONSE**

This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

**Billed at \$347 per hour.**

#### **MISCELLANEOUS / ADDITIONAL TIME ON-SCENE**

##### **ADDITIONAL TIME ON-SCENE (for all levels of service)**

Engine billed at \$554 per hour.

Truck billed at \$693 per hour.

Miscellaneous equipment billed at \$416.

#### **MITIGATION RATE NOTES**

The mitigation rates above are average "billing levels" for one hour of service, and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.