



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8
SERVING BRIGGS/OAKALLA AREAS
MEETING MINUTES OF AUGUST 26TH 2024 @NEBCFR STATION #1 LOCATED
2285 US 183 BERTRAM, TX**

The following agenda items were discussed, considered and action taken as appropriate:

AGENDA

- 1. Call to order and establish a quorum.** A quorum was established of Commissioners Shamard, Keith, Ewart and Eide. Commissioner Price was absent. Commissioner Shamard called the meeting to order @6:48pm.
- 2. Pledge of Allegiance and Invocation.** The pledge of allegiance was given by Commissioner Shamard and invocation by Deputy Fire Chief Travis Akin.
- 3. Recognition of Citizens and Elected Officials.** - None
- 4. Citizen Comments on items not on the agenda:** Individual members of the public may address the Board for a maximum of three minutes per person on items not on the current agenda for a collective total of 15 minutes. No formal action, discussion, deliberation, or comment by the board will be made for items not on the current agenda. None
- 5. Citizen Comments on agenda Items:** Individual members of the public may address the Board for a maximum of three minutes per person, per item. Individuals may address the Board once per item. If a translator is required, the speaker and the translator are allotted six minutes per agenda item to address the Board. None
- 6. Review posted minutes for additions or corrections and approve minutes from the July 22, 2024, Regular Meeting.** Motion to approve the minutes was made by Commissioner Ewart, 2nd by Commissioner Edie, motion passed.
- 7. Review posted minutes for additions or corrections and approve minutes from the July 17, 2024, Special Call Budget Work Session.** Motion to approve the minutes was made by Commissioner Ewart, 2nd by Commissioner Edie, motion passed.
- 8. Review posted minutes for additions or corrections and approve minutes from the August 5, 2024, Special Call Tax Rate Work Session.** Motion to approve the minutes was made by Commissioner Ewart, 2nd by Commissioner Edie, motion passed.
- 9. Review posted treasurer's report for any questions and approval for the month of July 2024.** Report was given by Commissioner Ewart. Motion to accept the posted treasure's report was made by Commissioner Keith, seconded by Commissioner Eide. Motion passed. See attached report.
- 10. Consider and take appropriate action on the following item:**
 - A. Take action to adopt budget for fiscal year October 1, 2024, to September 30, 2025. Commissioner Shamard motioned to Adopt the Operational Budget for

Fiscal year October 1, 2024 to September 30, 2025. Motion seconded by Commissioner Keith. Motion passed.

- B. Take a record vote on the District's 2024 tax rate, adopt an Order Levying Taxes, authorize filing the Order with the Burnet County Tax Assessor/Collector. Motion was made by Commissioner Shamard to approve the Tax rate for 2025 @ \$0.10/\$100 or property evaluation. Motion seconded by Commissioner Keith. Recorded vote.

Commissioner Shamard- Yes

Commissioner Keith- Yes

Commissioner Ewart- Yes

Commissioner Eide- Yes

Commissioner Price- Not Present

- C. Acknowledge and approve posting of statement regarding adopted tax rate to home page of District website.- Commissioner Shamard motioned to approve the posting of the statement regarding adopted tax rate to the home page of the District Website. Motion seconded by Commissioner Keith. Motion passed.

11. Consider and take appropriate action on the following items:

- A. Approve payment of regular bills- One bill from VIFS Texas Insurance in the amount of \$1,239.00 was presented. Commissioner Keith motioned to approve the regular bills, seconded by Commissioner Shamard. Motion passed.

12. Consider and take appropriate action on the following items:

- A. NBCFR Performance Measures Report- Report Given by Chief Freitag. It was a slow month.
- B. NBCFR Financial Reports- Commissioner Shamard presented the NBCFR Financials- No discussion.

13. Fire Chief's Report.- Chief Freitag reported that it was time to build two small pump housings at Station #2, one for the sites water well that got destroyed during a storm a few months ago and the other for the pumps on the water storage tanks. Total Cost under \$8,000 this is an approved expenditure.

14. Adoption of Budget & Tax Planning Calendar.- N/A done last month

15. Receive an update, discuss and take appropriate action on the following

Items: The board had lengthy discussions in this section and either appointed those responsible or voted on changes, see below.

- A. The name change of the 501(c)3 to Northeast Burnet County Fire Rescue Auxiliary.- Commissioner Shamard will attend to this item.
- B. Updates to the 501(c)3 charter to a support role for the Northeast Burnet County Fire Rescue membership.- President Akin of the Auxiliary is responsible for this action.
- C. Authorize surplus funding under the current contract to the 501(c)3 account and/or the Department ESD account. Commissioner Shamard will attend to this item
- D. The establishment of a bank account for the BCESD 8 operations budget. Motion made by Commissioner Shamard, seconded by Commissioner Keith to direct the board treasure Commissioner Ewart to open and fund a new checking account at our bank and procure the credit and fuel cards as well. Motion passed.

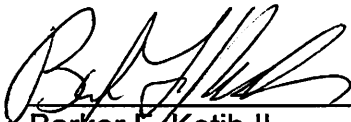
- E. The procurement of all required insurance coverages. Commissioner Shamard and Assistant Chief Potter will attend to this item.
- F. The transfer of all assets to BCESD 8. . Commissioner Shamard and Assistant Chief Potter will attend to this item.
- G. The hiring of an accounting firm to manage the financial business and transactions of BCESD 8. . Commissioner Ewart will attend to this item.
- H. The hiring of the current Fire Chief, Assistant Fire Chief and Deputy Fire Chief.- Commissioner Shamard and Legal Council will attend to this item.
- I. The filing of any documents required for BCESD 8 to become a direct service provider. Commissioner Shamard and Legal Council will attend to this item.
- J. The transferring of any loans, agreements, utilities contracts and services to BCESD 8.- Assistant Chief Potter will attend and advise to this item.
- K. The procurement of a fuel card and credit card accounts. See item D.

16. As allowed by Texas Government Code 551.074: (a)-2. Burnet County ESD #8 board of commissioners will go into a Closed Meeting to discuss personnel matters. N/A

17. Set the date, time and location for the next ESD #8 board meeting: The next meeting will be on Monday September 23, 2024, 6:45 PM, at the Northeast Burnet County Fire Rescue (NBCFR) Station #1, 9111 FM 963, Oakalla, TX..

18. Adjourn Commissioner Ketih made a motion to adjourn, seconded by Commissioner Shamard, meeting adjourned at 8:22pm.

Respectfully Submitted



Barker F. Ketih II
Vice President
BCESD #8.

Financial Report EDS #8
July 31, 2024

1. Our July property tax deposit was \$4235.77.
2. The sales tax deposit was \$29,845.99.
3. As of August 26th our property taxes received in August have been \$2204.91.
4. Our August sales tax check was \$86,625.29. Of this amount, \$32,583.45 was from regular sales tax collections and \$54,041.84 from state audits payments.
5. Our bank balance on July 31st was \$307,329.73 and today we have \$395,744.43
6. The balance in the Contingency Fund is \$102,328.73.
7. The 4th quarterly payment to the Department has been made. The estimate for finishing our fiscal year is roughly \$425,000 in our operating account and \$102,000 in the contingency fund. We will provide the Department the 1st quarterly installment for operating funds in October which will leave us with approximately \$390,000.00 of liquid funds (including contingency) prior to the first payments of property taxes for FY 2024-25. Our sales tax payments have been averaging over \$30,000.00 per month