



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8
SERVING BRIGGS/OAKALLA AREAS
NOTICE OF REGULAR MEETING MINUTES OF MAY 20TH 2024.**

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

- 1. Call to order and establish a quorum.** A quorum of commissioners was achieved and the meeting was called to order by Commissioner Keith @ 6:45pm. Commissioner Shamard was absent.
- 2. Pledge of Allegiance and Invocation.** The Pledge of Allegiance was lead by Commissioner Keith and Invocation was given by Firefighter Jerry Perry.
- 3. Recognition of Citizens and Elected Officials.** None
- 4. Citizen Comments on items not on the agenda:** Individual members of the public may address the Board for a maximum of three minutes per person on items not on the current agenda for a collective total of 15 minutes. No formal action, discussion, deliberation, or comment by the board will be made for items not on the current agenda. -None
- 5. Citizen Comments on agenda Items:** Individual members of the public may address the Board for a maximum of three minutes per person, per item. Individuals may address the Board once per item. If a translator is required, the speaker and the translator are allotted six minutes per agenda item to address the Board.-None
- 6. Review posted minutes for additions or corrections and approve minutes from the April 22, 2024, Regular Meeting.** A motion was made by Commissioner Ewart and seconded by Commissioner Eide to approve the minutes of April 22, 2024. Motion passed.
- 7. Review posted treasurer's report for any questions and approval for the month of April, 2024-** Commissioner Ewart gave the Treasurer's report. See attached. Motion made by Commissioner Eide, seconded by Commissioner Keith, motion passed.
- 8. Consider and take appropriate action on the following items:**
 - A. Approve payment of regular bills- Commissioner Ewart presented the board with the Quarterly payment to the Department of \$128,147.50 and the rain water collection for Station #1 for \$9,900. Motion made by Commissioner Keith, seconded by Commissioner Ewart to pay the monthly bills, Motion passed.

- B. Receive training records from board members- Commissioner Keith presented a certificate of Training from Safe-D for 12 hours of Educational training to be entered into the record.
- 9. Consider and take appropriate action on the following items:**
- A. NBCFR Performance Measures Report- Chief Freitag provided his report attached.
 - B. NBCFR Financial Reports- Chief Freitag reported that the accountant added into the quick books system YTD Budget numbers.
- 10. Fire Chief's Report.-** Chief Freitag reported: The department has completed new bylaws with the Chief as the "Head of the Department". BCSD, Burnet County Sherif Department, has requested a desk in Station #2 to act as a BCSD substation. He also reported that we are seeking a reevaluation from ISO rating off 8B/10 to a 6/10 due to our water tanks and trucks at Station #2 and the Watson Station.
- 11. Consider and take appropriate action on a proposal to improve accessibility to department response vehicle.** Tabled
- 12. Consider and take appropriate action on items associated with implementation of the District Fire Code.** Assistant Chief Potter advised the board that he passed the Fire Code Planning and Examiners Course and is a certified Fire Inspector. The revised Fire Code is ready to be implemented. Motion to Implement the fire code on June 1st 2024 was made by Commissioner Keith and Seconded by Commissioner Eide, motion passed. The Board advised the Department to appoint a Fire Marshall.
- 13. Consider and take appropriate action on establishing a district records retention policy.** Tabled
- 14. Receive a status update, consider and take appropriate action on the NBCFR financial control and monitoring measures.** Chief Freitag reported that this has been completed.
- 15. As allowed by Texas Government Code 551.074: (a)-2. Burnet County ESD #8 board of commissioners will go into a Closed Meeting to discuss personnel matters.** The board entered closed session at 7:44pm and came out of closed session at 8:00pm. No actions were taken in closed session.
- 16. Set the date, time and location for the next ESD #8 board meeting:** The next meeting will be on Monday June 24, 2024, 6:45 PM, at the Northeast Burnet County Fire Rescue (NBCFR) Station #2, 2285 US 183 Bertram, TX.
- 17. Adjourn:** Motion to adjourn by Commissioner Price, seconded by Commissioner Ewart. Motion passed. Meeting adjourned at 8:07pm

Respectfully Submitted,



Barker F. Keith II

Vice President

Burnet County ESD #8.

Financial Report EDS #8
May 20, 2024

- Our April property tax deposit was \$13,191.42.
- The sales tax deposit was \$26,468.97.
- As of May 20th our property taxes received in May have been \$2,371.46.
- Our May sales tax deposit was \$36,103.45.
- Our bank balance on April 30th was \$458,438.60 and today we have \$494,713.51
- The balance in the Contingency Fund is \$102,199.87.
- Tonight the 3rd quarterly payment on the 2023-24 contract is due.

Northeast Burnet County Fire/Rescue



Activity report for April 2024

Summary of Emergency Calls

| Incident Type | |
|--|-----------|
| 311-Medical assist, assist EMS crew | 14 |
| 324- Motor vehicle accident with no injuries | 3 |
| 561-Unauthorized burning | 1 |
| 611-Dispatched and cancelled en route | 2 |
| Total Calls | 20 |

Mutual Aid Given/Received:

| Date | Aid Type | Location | Incident type | Agency Name |
|------|----------|----------|------------------------------------|-------------|
| 4/8 | Given | CR 202 | Disp. And cnx/ smoke investigation | Burnet VFD |

Performance Data desired by Provider:

| | |
|---|------|
| Average Responders: | 6.19 |
| Average Response Time: (Does not include Mutual aid and cancelled enroute). | 5 |

Board of Directors and Operational Officers

President/Lead Auxiliary: Sharada Akin

Vice President: Jesse Perry

Secretary: Melinda Perry

Jr. Vice President: Sean Simins

Treasurer: Matt Wilkowski

Fire chief: Forrest Freitag III

Asst. Chief/ Station 2 Officer: Clayton Potter

Deputy Chief/ Station 1 Officer: Travis Akin

Safety Officer/DICO: Carla Potter

Training

| Training Category | Description | Date: | Hours: |
|--------------------------|---|--------------|---------------|
| Eclipse prep. | April 8 Eclipse pre-plan and preparation. | 4/2 | 2 |
| Cancelled | Cancelled due to severe weather | 4/9 | 2 |
| Apparatus and driver | Apparatus and new driver training | 4/16 | 2 |
| Apparatus and driver | Apparatus and driver training. | 4/23 | 1 |

Special Notes:

Prepared by: Clayton Potter, NREMT

Asst. Chief

5/1/2024

Patient Disposition

Apr-24

| | |
|------------------------|----|
| Ground transport | 12 |
| Air transport | 0 |
| Refusal (no transport) | 6 |
| Total Medical calls | 17 |

All 300 code calls, includes vehicle accidents.