



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8 SERVING
BRIGGS/OAKALLA AREAS
REGULAR MEETING NOTES OF MARCH 25, 2024**

The following agenda items were discussed, considered and action taken as appropriate:

AGENDA

- 1. Call to order and establish a quorum.** - A quorum of all commissioners was achieved and the meeting was called to order by Commissioner Shamard @ 6:48pm
- 2. Pledge of Allegiance and Invocation.** The Pledge of Allegiance was led by Commissioner Shamard and Invocation was given by Deputy Fire Chief Travis Akin.
- 3. Recognition of Citizens and Elected Officials.** One Citizen was present.
- 4. Citizen Comments on items not on the agenda:** Individual members of the public may address the Board for a maximum of three minutes per person on items not on the current agenda for a collective total of 15 minutes. No formal action, discussion, deliberation, or comment by the board will be made for items not on the current agenda. – N/A
- 5. Citizen Comments on agenda Items:** Individual members of the public may address the Board for a maximum of three minutes per person, per item. Individuals may address the Board once per item. If a translator is required, the speaker and the translator are allotted six minutes per agenda item to address the Board. -N/A
- 6. Review posted minutes for additions or corrections and approve minutes from the February 26, 2024, Regular Meeting.** Motion was made by Commissioner Ewart and second by Commissioner Price to approve the minutes of the February 26th, 2024 Regular Meeting. Motion passed.
- 7. Review posted treasurer's report for any questions and approval for the month of February 2024-** Commissioner Ewart gave the treasurer's report, see attached. Motion to accept the treasurer's report was made by Commissioner Price, second by Commissioner Eide, motion passed.
- 8. Consider and take appropriate action on the following items:**
 - A. Approve payment of regular bills- no Bills this month.
- 9. Consider and take appropriate action on the following items:**
 - A. NBCFR Performance Measures Report- Chief Freitag III gave his report, it was a slow month.
 - B. NBCFR Financial Reports- Chief Freitag III discussed the financials.
- 10. Fire Chief's Report.** Chief Freitag gave his report.

11. **Receive an update on the meeting with Judge Oakley and others, regarding the county's request to transfer to them, the ownership of real property located at NBCFR Station 1, including the original fire station.** - Commissioner Shamard gave the board an in-depth review of our meeting with Burnet County Judge Oakly and staff. Consideration was given to Judge Oakly's suggestion to split the land where station #1 in Okala stands into two parcels. One for the ESD #8 and the other for the Okala Community Center. See the red line on the proposed property division attached.
12. **Consider and take appropriate action on the following:**
 - A. A request to transfer to Burnet County the ownership of real property located at NBCFR Station 1, including the original fire station. Commissioner Shamard motioned to divide the current Fire Station #1 land parcel into two parcels. Seconded by Commissioner Keith, motion passed.
 - B. Motion by Commissioner Shamard to provide Authorization to the board president to negotiate and execute an Interlocal-Agreement between BCESD 8 and Burnet County for:
 - i. Exclusive access and use of the original fire station building for a period to be determined in this meeting.
 - ii. Continued and uninterrupted water access from the connected well on what would become the county's property.
 - iii. The requirement of the county to maintain on what would become the county's property any current or future grade and drainage necessary to prevent Fire Station 1 and surrounding property from flooding.
 - iv. To the extent allowed by law, support BCESD 8 in its pursuit of funding sources necessary to vacate the original fire station building and further enhance the service to the community. Motion seconded by Commissioner Ewart. Motion passed.
13. **Consider and take appropriate action on supporting the NBCFR on their decision regarding the incorrect placement of neighboring property owners fence behind and to the side of Station 1.** Motion was made by Commissioner Shamard to Draft a document requesting property owners along the backside of fire Station #1 to relocate the fence to the true property line, and to allow an easement for the side property owners driveway and fence. Second by Commissioner Keith. Motion passed.
14. **Receive a status update, consider and take appropriate action on the NBCFR financial control and monitoring measures to be implemented on or before April 1, 2024.** Chief Freitag III gave an update on how the new financial procedures were being adopted by the department.
15. **Consider and take appropriate action on items associated with implementation of the District Fire Code.** Assistant Fire Chief Potter gave an update on this matter. He will submit draft plans and codes in April for the boards review.
16. **As allowed by Texas Government Code 551.074: (a)-2. Burnet County ESD #8 board of commissioners will go into a Closed Meeting to discuss personnel matters.** The board entered closed session @8:29pm. The Board came out of closed session at 9:15. Commissioner Keith indicated that the board discussed personal matter and no decisions were taken.

The next meeting will be on Monday, April 22, 2024, at 6:45 PM at Northeast Burnet County Fire Rescue (NBCFR) Station #2 2285 US 183 Bertram, TX.

17. Adjourn – Motion for adjournment was made by Commissioner Price and seconded by Commissioner Ewart. Motion passed; Meeting closed at 9:22pm

Respectfully Submitted,



Barker F. Keith II
Vice President
Burnet County ESD #8