

POLL WORKER TRAINING



New, first time workers, need to go to HR office for paperwork

Bathrooms

Water

Candy

Agenda

1. Preparing for Election Day
2. eSlate Set up HART Video
3. Arrange the Polling Place
4. Open Polls HART Video
5. Opening Polls Paperwork
6. New Steps to Qualify a Voter (Reasonable Impediment Declaration)
7. List A – Acceptable Forms of ID
8. List B – Supporting Forms of ID
9. NEW Pollbooks (VoteSafe)
10. Qualifying Voters – Issues – Solutions (Voter moved, Mail Ballot Voter)
11. Similar Names
12. Check in Voter – Provisional Voter Process
13. Curbside Voter and Canceling a Booth
14. Closing the Polls – Paperwork and wrap up

Thank you!

512-715-5288

Preparing for Election Day

- Before Election Day, the **Presiding Election Judge** **must** complete these tasks:
 1. Contact the Alternate Presiding Judge and Clerks.
 2. Visit the polling place.
 3. Check and review election materials.

Election Day (Front)

CHAIN OF CUSTODY – ELECTION DAY

Primary Election Day : Burnet Courthouse ED

Election Date: 11/3/2015

MBB ID #: 6077
 JBC Asset #: 8763
 JBC Seal #: 18046620

eSlates
 eSlate Asset #: 9483-09
 eSlate Asset #: 9547-09
 eSlate Asset #: 9556-09
 eSlate Asset #: 9568-09
 eSlate Asset #: 9570-09
 eSlate Asset #

Red eSlate Booth Seals (check appropriate box)				
(On Booths)	✓ Received	✓ Returned	✓ Extra	
21464151				
21464152				
21464153				
21464154				
21464155				
21464156				
21464157				
21464158				
21464159				
21464160				
21464346				
21464347				
21464493				
21464494				

E-Pollbook: E-Pollbook 14 (not sealed)
 Pink Provisional Bag 144112 Green Seal Number 16207483

EQUIPMENT PICKED UP BY:

Name(s) _____ Sign: _____
 Name(s) _____ Sign: _____
 Date/Time _____

ELECTION DAY MORNING

Affirmations that the above equipment was sealed, was secured and showed no evidence of tampering as of election day morning:

Election Judge _____
 Alternate Judge _____
 Poll Watcher, if present _____
 Poll Watcher, if present _____

Early Voting (Front)

CHAIN OF CUSTODY – EARLY VOTING

Primary Early Voting : Marble Falls Annex EV

Election Date: 3/1/2016

MBB ID #: 6036
 JBC Asset #: 8781
 JBC Seal #: 18046613

eSlates
 eSlate Asset #: 9480-09
 eSlate Asset #: 9485-09
 eSlate Asset #: 9489-09
 eSlate Asset #: 9523-09
 eSlate Asset #: 9562-09
 eSlate Asset #

Red eSlate Booth Seals (check appropriate box)				
(On Booths)	✓ Received	✓ Returned	✓ Extra	
21464321				
21464322				
21464354				
21464355				
21464361				
21464362				
21464464				
21464465				
21464478				
21464479				
21464480				

E-Pollbook: E-Pollbook 13 (not sealed)
 Pink Provisional Bag 144120 Green Seal Number 16207480

EARLY VOTING BOOTH YELLOW SEAL NUMBER LOG

This form will be used to record seal numbers placed on the voting booths each night.

Date:	2/16/2016	2/17/2016	2/18/2016	2/19/2016	2/20/2016
Seal #	Seal #	Seal #	Seal #	Seal #	Seal #
Booth 1					
Booth 2					
Booth 3					
Booth 4					
Booth 5					
Booth 6					

Date:	2/22/2016	2/23/2016	2/24/2016	2/25/2016	2/26/2016
Seal #	Seal #	Seal #	Seal #	Seal #	Seal #
Booth 1					
Booth 2					
Booth 3					
Booth 4					
Booth 5					
Booth 6					

I certify that the seal numbers listed above are true and correct.

Early Voting Clerk _____
 Deputy Clerk _____
 Poll Watcher, if present _____
 Poll Watcher, if present _____

Election Day (Back)

ELECTION NIGHT

The number of Access Codes on the JBC, read from the tape still attached to the JBC, and the number of voters voting as shown on the combination forms were as follows:

Access Codes Issued:
Access Codes Voted:
Access Codes Canceled:
Access Codes Expired:
Total Number Voters Voting Shown on Combination Forms:

Election Judge _____
 Alternate Judge _____
 Poll Watcher, if present _____
 Poll Watcher, if present _____

EQUIPMENT RETURNED BY:

Name(s) _____ Sign: _____
 Name(s) _____ Sign: _____
 Date/Time _____

Statement by Central Accumulation Station Personnel:

We hereby certify that on the JBC, the seal and asset number are the same as those that went to the polling location:

 Judge Clerk

 Clerk

Early Voting (Back)

EQUIPMENT PICKED UP BY:

Name(s) _____ Sign: _____
 Name(s) _____ Sign: _____
 Date/Time _____

EQUIPMENT RETURNED BY:

Name(s) _____ Sign: _____
 Name(s) _____ Sign: _____
 Date/Time _____

Election Day

Statement by the Early Voting Ballot Board:

We hereby certify that on the above referenced JBC, the seal and asset number are the same as those that went to the early voting location:

 Judge Clerk

 Clerk

DATE: 3/1/2016

We the undersigned do hereby certify that, in the presence of the Early Voting Ballot Board, we broke the seal on the JBC, removed the MBB, placed the MBB and the JBC tape in the transfer envelope, and placed the transfer envelope in a secure container to be tabulated Election Night. The number of Access Codes on the JBC, read from the tape still attached to the JBC, and the number of voters voting as shown on the combination forms were as follows:

Access Codes Issued:
Access Codes Voted:
Access Codes Canceled:
Access Codes Expired:
Total Number Voters Voting Shown on Combination Forms:

 Elections Administrator Elections Assistant
 Date: _____ Date: _____

Setting up the Polling Place

The 6 Set-Up Tasks:

1. Post the distance markers.
2. Post the Notice of Acceptable Identification.
3. Arrange the voting equipment.
4. Post sample ballots and informational signs such as the Voters' Rights Poster, Notice of Voter Complaint Information, No use of electronic devices (cell phones) in the polling place, etc.
5. Set up the Voter Qualifying Table(s).
6. Ready the electronic voting equipment.

Post the Distance Markers

- Place **Distance Markers** 100 feet from each building entrance through which voters may enter.
- Loitering and electioneering **inside the 100-foot** Distance Markers are not allowed!!!

AW7-6
Prescribed by Secretary of State
Sections 61.003 and 62.016, Texas Election Code
3/07

DISTANCE MARKER

NO ELECTIONEERING OR LOITERING BETWEEN THIS POINT AND THE ENTRANCE TO THE POLLING PLACE

Electioneering within the distance marker constitutes a Class C misdemeanor. A Class C misdemeanor is punishable by a fine not to exceed \$500.

MARCADOR DE DISTANCIA

SE PROHIBE ACCIONES EN PLAN DE CAMPAÑA ELECTORAL ENTRE ESTE PUNTO Y LA ENTRADA AL LOCAL DE VOTACION ADELANTADA

Se prohíbe toda acción referente a campañas electorales dentro de los límites señalados por este marcador, siendo infracción de Categoría C, sancionable con una multa hasta de \$500.

The distance marker shall be posted at least 100 feet from any entrance to the building. (Sec. 85.036, Texas Election Code).

Remember !

- It is illegal for a person to operate a sound amplification device or a vehicle with a **loud speaker within 1,000 feet** of the polling place.



Post the Notice of Acceptable Identification

Presiding Judge must post Notice.

- Must be printed using a font size of at least 24 point.
- Must post at a “prominent location” near the entrance of the polling place.

AWC 8 Prescribed by Secretary of State • Section 62.006, Texas Election Code • 08/2016

ID required for Texas Voters

You must present one of the following forms of photo ID when voting in person*:

- ★ Texas driver license issued by the Texas Department of Public Safety (DPS)
- ★ Texas Election Identification Certificate issued by DPS
- ★ Texas personal identification card issued by DPS
- ★ Texas license to carry a handgun issued by DPS
- ★ United States military identification card containing your photograph
- ★ United States citizenship certificate containing your photograph
- ★ United States passport



Unable to obtain one of these IDs? Fill out a declaration at the polls explaining why and bring one of the following supporting documents:

- ★ Valid voter registration certificate
- ★ Certified birth certificate (must be an original)
- ★ Copy of or original current utility bill
- ★ Copy of or original bank statement
- ★ Copy of or original government check
- ★ Copy of or original paycheck
- ★ Copy of or original government document with your name and an address (original required if it contains a photograph)

*With the exception of the U.S. citizenship certificate, the identification must be current or have expired no more than 4 years before being presented for voter qualification at the polling place.

Exemptions: Voters with a disability may apply with the county voter registrar for a permanent exemption to showing ID at the polls. Voters with a religious objection to being photographed or voters who do not have a ID due to certain natural disasters may apply for a temporary exemption to showing ID at the polls. Please contact your voter registrar for more details.

VOTETEXAS.GOV

**YOUR ID
WILL BE
REQUIRED
TO VOTE
TODAY**

ATTENTION: Pursuant to Act 2009-001, one of the following forms of identification is required in order to vote by mail.

1. Current valid State Identification
2. Current Missouri Probation Photo Identification (current and valid)
3. If applicable, Identification for Employees of Employer of Employee (one must be the Employer for both and valid)
4. College or University (with Address) Photo Identification (must be current and valid)
5. Post-Secondary Technical or Professional School (within Arkansas) Photo Identification (must be current and valid)

OR

6. One of the following:
 1. Driver's License with voter's name and address (current)
 2. State Personnel with voter's name and address (current)
 3. Government Check with voter's name and address (current)
 4. Payroll card with voter's name and address (current)
 5. Valid Identification card or photograph that is issued by the State of Arkansas (including any branch, department, agency, or entity of the State of Arkansas)
 6. Valid Identification card (authored by text issued by any of the above six states (including any branch, department, agency, or entity of that state)
 7. Valid Identification card (authored by text issued by the United States of America - must be government-issued and secure; must issue, agency or entity of the Federal Government)
 8. Valid Arkansas Hunting License
 9. Valid Arkansas Fishing License
 10. Valid Arkansas Post-Primary Mailer
 11. Valid Photo ID License issued by the DMV or other authorized agency of the Federal Government
 12. Valid Driver's License, Military Identification
 13. State Personnel (Current Copy)
 14. State Government ID Card
 15. Authorization Documentation (Current Copy)
 16. Current Photo of Arkansas (Current Copy)
 17. Social Security of same (Current Copy)
 18. Valid Missouri State
 19. Valid Missouri License
 20. Valid Missouri Driver's License
 21. State Government Document that shows the voter's real address at the voter's home or other residence issued by a government agency

NOTE: These forms listed in 6.07 are for the original document holder. Only the holder of a privilege or document (license, card, etc.) or who has not been told of their name or identity may use them. PLEASE SEE THE CAMP SERVICE'S NOTICE on individual who does not have identification on the day of the election or the voter shall be provided to vote if the individual is personally identified by the voter and the voter is willing to sign a statement that the voter is eligible to vote and the election official signs the statement for the voter to vote again.

**Notice to Voters
Complaint/Evaluation
forms are available at
this polling place to
any interested voter.**



gettyimages
Marlo Tama

83562050

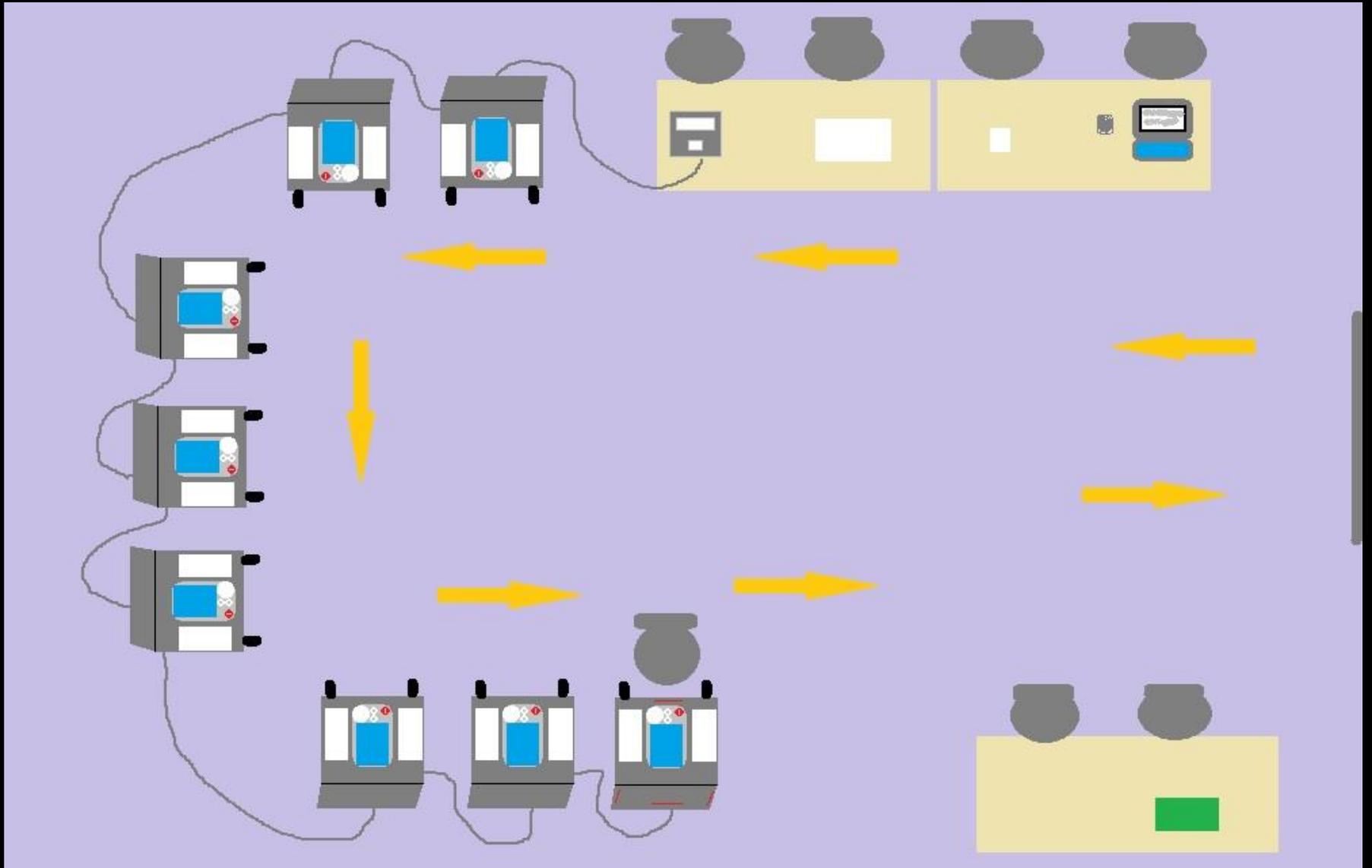
eSlate setup video

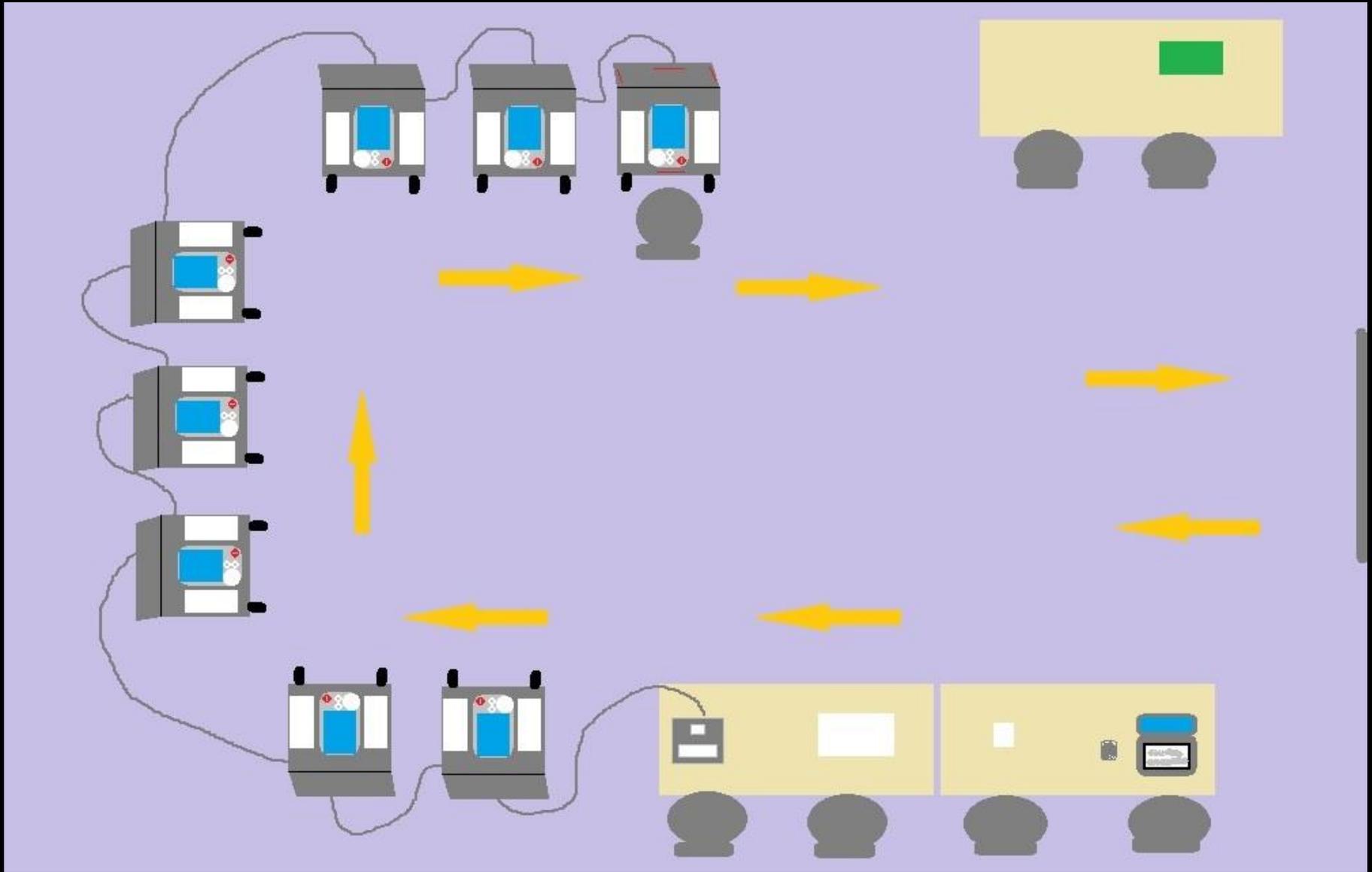
Arrange Voting Equipment

Arrange the voting booths or equipment so that:

- Voters may cast ballots in secret.
- People waiting to vote will not disrupt people who are voting or enable them to see the ballots of those voting.
- Election Judge and poll watchers (if any) can monitor activity in the polling place, including the voting area.
- The voting area is adequately lit.







Post Required Information

In each voting booth you **must** post:

1. Voting Instructions
2. List of Declared Write-In Candidates, if any

In the polling place, for all voters to view, you **must** post:

1. Sample Ballot
2. Voter Information Posters (new poster)
3. List of Declared Write-In Candidates

NOTICE OF VOTING ORDER PRIORITY

Pursuant to Section 63.0013, Election Code:

An election officer may give **voting order priority** to individuals with a **mobility problem** that substantially impairs the person's ability to move around.

- A person assisting an individual with a mobility problem may also, at the individual's request, be given voting order priority.
- Disabilities and conditions that may qualify you for voting order priority include paralysis, lung disease, the use of portable oxygen, cardiac deficiency, severe limitation in the ability to walk due to arthritic, neurological, or orthopedic condition, wheelchair confinement, arthritis, foot disorder, the inability to walk 200 feet without stopping to rest, or use of a brace, cane, crutch, or other assistive device.
- Voters who wish to be given voting order priority, and be accepted for voting before others in line to vote at that polling place, may indicate this to any election officer serving at the polling place. The presiding election judge will determine whether the voter and the voter's assistant, if applicable, will be brought forward to the front of the line.

Forms/Equipment for Qualifying Table(s) (The “Ideal Voter”)

1. List of Registered Voters (if paper list) or VoteSafe Computer
2. Printer for labels (unless paper list)
3. Combination Form
4. Statement of Residence Forms
5. Similar Name Correction Forms
6. JBC

Forms to Keep on separate work table (Other voters)

1. Registration Omissions List
2. Provisional Ballot Affidavit Envelopes
3. List of Provisional Voters
4. Notice to Provisional Voter/Polling Place ID Receipt
5. Request to cancel application to vote by mail

Ready Your Electronic Voting Equipment

- Prior to opening the polls on Election Day, run through the final preparation of the electronic voting equipment.
- It is **imperative** that 2 poll workers work together to perform and document all tasks on each piece of voting equipment.

Opening Polls Video

Open your polls on
the JBC as early as
possible!

Reconciliation Log Envelope

eSlate Reconciliation Log – Election Day

Attach this log to the eSlate Main Envelope. Complete one form per JBC.

Election _____ Polling Place _____ Date _____

OPEN POLLS

Initial the form, and enter the **Start of Day Public Count** from the PUB COUNT on the JBC screen (bottom right hand corner, after PUB).

Lead Pollworker Initials	
Start of Day Public Count (from JBC) <small>(lower right corner of JBC screen)</small>	

CLOSE POLLS

Enter the **End of Day Public Count** from the PUB COUNT on the JBC screen (bottom right hand corner, after PUB). Using county records, enter the **Number of Voters Checked In**.

1. End of Day Public Count (from JBC) <small>(lower right corner of JBC screen)</small>	
2. Number of Voters Checked In (signatures) <small>(including provisionals)</small>	

FROM ACCESS CODE REPORT/SUMMARY PRINTED FROM JBC

Enter the **Number of Access Codes Issued, Voted, Expired, and Canceled** from the Access Code (Summary) Report.

3. Number of Access Codes Issued	
4. Number of Access Codes Voted <small>(same as line 1)</small>	
5. Number of Access Codes Expired	
6. Number of Access Codes Canceled	

The **Number of Voters Checked In** and the **Number of Access Codes Voted** should match (lines 2 and 4). If they do not, please explain below in **Comments**.

Comments:

Signature _____ Date _____

eSlate Reconciliation Log – Election Day Explanation

Field	More Information
START OF DAY	
Election	Enter information regarding the Election (e.g., November General Election 2006).
Polling Place	What polling place does this log pertain to (e.g., Dulles High School).
Date	Enter the date.
Lead Poll Worker Initials	Initial here.
Start of Day Public Count	Enter the PUB COUNT before the first voter votes. The PUB COUNT can be found in the bottom right-hand corner of the JBC Polls Open Menu Screen.
END OF DAY	
1. End of Day Public Count	After closing the polls, what is the PUB COUNT? The PUB COUNT can be found at the bottom right-hand corner of the JBC screen.
2. Number of Voters Checked In	What is the number of registered voters who signed in? This includes provisional voters.
3. Number of Access Codes Issued	How many Access Codes were issued? You can find this information on the "Access Code (Summary) Report."
4. Number of Access Codes Voted	How many Access Codes were voted? This matches the JBC Public Count. You can find this information on the "Access Code (Summary) Report."
5. Number of Access Codes Expired	How many Access Codes expired? You can find this information on the "Access Code (Summary) Report."
6. Number of Access Codes Canceled	How many Access Codes were canceled? You can find this information on the "Access Code (Summary) Report."
Comments	The Number of Voters Checked In and the Number of Access Codes Voted should match (lines 2 and 4). If they do not, please explain. Note: This reconciliation assumes that provisional ballots are cast on the eSlate system, and NOT on paper ballots.
Signature	Sign and date the document at the end of the day.

Reconciliation Log Envelope

eSlate Reconciliation Log – Election Day

Attach this log to the eSlate Main Envelope. Complete one form per JBC.

Election _____ Polling Place _____ Date _____

OPEN POLLS

Initial the form, and enter the **Start of Day Public Count** from the PUB COUNT on the JBC screen (bottom right hand corner, after PUB).

Lead Pollworker Initials	
Start of Day Public Count (from JBC) <small>(lower right corner of JBC screen)</small>	000000

CLOSE POLLS

Enter the **End of Day Public Count** from the PUB COUNT on the JBC screen (bottom right hand corner, after PUB). Using county records, enter the **Number of Voters Checked In**.

1. End of Day Public Count (from JBC) <small>(lower right corner of JBC screen)</small>	
2. Number of Voters Checked In (signatures) <small>(including provisionals)</small>	

FROM ACCESS CODE REPORT/SUMMARY PRINTED FROM JBC

Enter the **Number of Access Codes Issued, Voted, Expired, and Canceled** from the Access Code (Summary) Report.

3. Number of Access Codes Issued	
4. Number of Access Codes Voted <small>(same as line 1)</small>	
5. Number of Access Codes Expired	
6. Number of Access Codes Canceled	

The **Number of Voters Checked In** and the **Number of Access Codes Voted** should match (lines 2 and 4). If they do not, please explain below in **Comments**.

Comments:

Signature _____ Date _____

JBC Screen

Polls Open **14:16.03**

Election Name

Codes Active: 00000

Other

Add Voter **Check Code**

PVT: 000742 AC[OKAY] Batt[OKAY] PUB: 000000

Reconciliation Log Envelope

eSlate Early Voting Reconciliation Log Explanation

<i>Time</i>	<i>Field</i>	<i>More Information</i>
First Day of Early Voting	Election	Enter information regarding the Election (e.g., November General Election 2002).
	Polling Place	Enter the polling place name (e.g., Dulles High School).
Fields to fill out when opening and reopening polls.	Date	Current date
	Initials	Enter the Lead Poll Worker's initials for <u>each day</u> of Early Voting
	Start of Day Public Count	According to the JBC screen and JBC Network Configuration Report , record the Public Count (PUB COUNT) before adding any voters for the day. Complete this field <u>right after</u> printing the Network Configuration Report .
	End of Day Public Count	According to the JBC screen (PUB COUNT), how many voters voted? Complete this field after suspending the polls.
Fields to fill out when suspending polls.	Total # Voters Checked In	According to a combination of the poll book and provisional voter envelopes, the number of voters checked in for the day.
	# of Access Codes Issued, Voted, Expired, and Canceled	Copy these numbers from the Daily Summary Report . This explains any differences between the number of access codes issued and the number of voters checked in.
	Comments	The Total # Voters Checked In and the # of Access Codes Voted should match. If not, explain in the Comments section. Note: This reconciliation assumes that provisional ballots are cast on the eSlate system, and NOT on paper ballots.

Emergency Ballots!

Used for eSlate/JBC malfunction only!

Never used for provisional ballots!

Never used to make up for giving the incorrect ballot style!

Oaths

- **NEW Oaths! Statement of Officer/Oath of Officer must be filled out and either notarized or signed by a judge or JP. (Can be signed by presiding or alternate judge on election day only at each polling place)**
- **Oath of Election Official**
- **NEW LAW (H.B. 2110):** After taking the oath to serve as an election worker, you must wear a nametag.



CONSTITUTIONAL OATH FOR PRESIDING JUDGE, ALTERNATE JUDGE, AND EARLY VOTING CLERK

Prior to entering service as an election judge, alternate judge, or early voting clerk, individuals must complete the statement of officer and take the constitutional oath. The Statement of Officer must be completed prior to taking the constitutional oath of office.

STATEMENT OF OFFICER

I, _____ do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever case may be, so help me God.

Title of Position to Which Appointed: _____

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and the facts stated therein are true.

Date: _____ Signature of Officer _____

CONSTITUTIONAL OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,

I, _____ do solemnly swear (or affirm), that I will faithfully execute the duties of the office of _____ of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Signature of Election Judge/Alternate Judge/Early Voting Clerk

Signature of Officer Administering Oath

Miscellaneous Provisions

- **Insignia, emblems, badges, etc:** No clothing, hats, bags, etc. bearing references to a candidate, measure, or political party may be worn within 100 ft of the polling place entrance by anyone, including voters.
- **Influencing a Voter: Don't!** It is a class B misdemeanor for anyone to indicate to a voter how the person desires the voter to vote.
- **Media/Cameras/Press:** They are not allowed in the polling place.

People Allowed in the Polling Place

To enter the polling place you must be:

- A voter
- A person accompanying a voter, such as:
 - a child under 18 years of age with a parent who is voting
 - a person assisting a voter
 - a person acting as a voter's interpreter
- An Election Judge or Election Clerk
- A Poll Watcher who presents a valid Certificate of Appointment to the presiding Election Judge (**must wear a name tag**).

People Allowed in the Polling Place

The following people, may enter the polling place, but must wear a nametag:

- State Election Inspectors
- Peace Officers summoned or appointed by presiding judge to preserve order
- Secretary of State and his/her staff

Review **NEW** Steps to Qualify a Voter

Generally, voter hands you a photo ID (DL or Mil ID). If they don't, ask "do you have a photo ID like a drivers license or military ID"? Generally they will say yes and produce the ID.

If they say they don't have one, then ask them if there is a reason why they don't have a photo ID? If they have a reason, then you offer them the alternative to vote with one of the alternate forms (List B) of ID. Show them the list. They may have to leave to go get the List B ID. If they have a List B ID with them (or they return with it) then they can fill out the "Reasonable Impediment Declaration and vote a **regular ballot**.

If they don't have an ID with them (of either List A or List B), and they insist on voting now, you can vote them provisional and they have the 6 day cure period after election day to come by our office and produce a **LIST A or LIST B (and complete the RID form)** ID for their ballot to count.

Review NEW Steps to Qualify a Voter...continued

- **Addresses!**
- You should **not** compare the address on any ID (List A or List B) to the address on the list of registered voters.
- **–THEY ARE NOT REQUIRED TO MATCH!!!**
- You are only required to confirm that the voter's address on the list of registered voters is correct. (§63.0011) –**For example, by asking the voter: “Do you still live on 123 Main Street?” (discreetly)**
- –This allows the voter to update their registration records.

Review NEW Steps to Qualify a Voter...continued

- *You have asked the voter if they are still at the address on the laptop or paper list...*
- If the voter says...
- **Yes:** This confirms that their registration records are up-to-date, the voter should:
 - Complete the check-in process once the voter has shown a List A ID or has shown a List B ID and completed the Declaration, and proceed to voting a regular ballot.

Review NEW Steps to Qualify a Voter...continued

- *You have asked the voter if they are still at the address on the laptop or paper list...*
- If the voter says...
- **No:** This means that the voter needs to update their address by completing a Statement of Residence, then...
- Complete the check-in process once the voter has shown a List A or List B ID and completed the RID, and proceed to voting a regular ballot.

Expiration Dates

Updated Procedure: An acceptable identification from “List A” must **not have expired more than 4 years** (**unless voter is 70 or older—then it can be expired indefinitely**) before being presented at the polling place.

Reasonable Impediment Declaration

7-13
Prescribed by Secretary of State
Section 63.001(j), Texas Election Code
1/2018

REASONABLE IMPEDIMENT DECLARATION

Instructions: If a voter appears on the official list of registered voters, but does not possess an acceptable form of photo identification under Section 63.0101 (a) of the Texas Election Code (which, for voters aged 18-69, has expired by no more than four years, and for voters aged 70 or over, is or is not expired, if otherwise valid) ("Acceptable Photo ID"), and cannot reasonably obtain an Acceptable Photo ID, the following steps shall be taken by the election officer to allow the voter to cast a **regular ballot**:

1. Present this form to the voter, and ask the voter to provide a copy or original of **one** of the following forms of identification listed in Section 63.0101(b) of the Texas Election Code:
 - a. a certified domestic (from a U.S. state or territory) birth certificate **or** a document confirming birth admissible in a court of law which establishes the voter's identity (which may include a foreign birth document);
 - b. a current utility bill;
 - c. a bank statement;
 - d. a government check;
 - e. a paycheck; or
 - f. a government document that shows the voter's name and an address (which includes the voter's voter registration certificate).

NOTE: The address on the identification presented is not required to match the address recorded in the official list of registered voters.

NOTE: If on Election Day, a presented voter registration certificate indicates that the voter is appearing at the incorrect polling place, the voter should be directed to the correct polling place.

2. Ask the voter to complete this form by entering their name, and then ask them to review the "Voter's Declaration of Reasonable Impediment", indicate their impediment, and sign their name.
3. Ask the voter to return the completed form to you. Neither you nor the election judge may question the voter concerning the reasonableness of any claimed impediment. The election judge should enter the date and then sign on the space provided on the declaration.
4. Either you or the election judge shall fill in the voter's Voter Unique Identification Number ("VUID") in the appropriate box or affix a sticker that contains that information across the box, and note on the combination form that the declaration was used by the voter. Either you or the election judge should indicate on the "To Be Completed By Election Official" form what type of document the voter provided by checking the appropriate box. Either you or the election judge should fill in the Date of Election and Location fields.
5. Allow the voter to cast a **regular ballot**.

NOTE: This form may also be used if a voter voted provisionally and does not possess and cannot reasonably obtain an acceptable form of photo identification, and appears at the county voter registrar's office within six (6) calendar days after election day to execute a reasonable impediment declaration and present one of the supporting forms of identification, in accordance with Section 65.0541 of the Texas Election Code. In that instance, the county voter registrar should follow steps 1 through 4 above, but substitute references to "election judge" with "county voter registrar", including signing where the election judge would otherwise sign on the space provided on the declaration.

Reasonable Impediment Declaration (Top Half)

7-13
Prescribed by Secretary of State
Section 63.001(i), Texas Election Code
1/2018

REASONABLE IMPEDIMENT DECLARATION

TO BE COMPLETED BY VOTER

Name: _____

VOTER'S DECLARATION OF REASONABLE IMPEDIMENT

A person is subject to prosecution for perjury under Chapter 37, Penal Code, or Section 63.0013 of the Texas Election Code for providing a false statement or false information on this declaration. By signing this declaration, I swear or affirm under penalty of perjury that the information contained in this declaration is true, that I am the same individual personally appearing at the polling place to sign this declaration, and that I face a reasonable impediment to procuring an acceptable form of photo identification listed in Section 63.0101(a) of the Texas Election Code.

My reasonable impediment is due to the following reason(s):

(Check **at least one** box below)

- | | |
|--|---|
| <input type="checkbox"/> Lack of transportation | <input type="checkbox"/> Disability or illness |
| <input type="checkbox"/> Lack of birth certificate or other documents needed to obtain acceptable form of photo ID | |
| <input type="checkbox"/> Work schedule | <input type="checkbox"/> Family responsibilities |
| <input type="checkbox"/> Lost or stolen identification | <input type="checkbox"/> Acceptable form of photo ID applied for but not received |

The reasonableness of your impediment cannot be questioned.

X

Signature of Voter

Date

Reasonable Impediment Declaration (Bottom Half)

X _____
Signature of Voter

_____ Date

Sworn to and subscribed before me this
_____ day of _____, 20 ____

Presiding Judge/ County Voter Registrar (if applicable)

VOID (Voter Unique Identification Number)

TO BE COMPLETED BY ELECTION OFFICIAL

The voter provided a copy or original of one of the following forms of identification:

_____ Certified copy of a domestic (from a U.S. state or territory) birth certificate or a document confirming birth admissible in a court of law which establishes the voter's identity (which may include a foreign birth document)

_____ Current utility bill

_____ Bank statement

_____ Government check

_____ Government document that shows the voter's name and an address (including the voter's voter registration certificate)

_____ Paycheck

Location: _____ Date of Election: _____

Print **Reset**

LIST "A"

Effective 1-1-2018 (SB 5)

Election Judge Guide for Photo ID ACCEPTABLE CREDENTIALS FOR VOTING IN PERSON

The following forms of photo identification (List "A") will be accepted at the poll for voting purposes. A voter will be required to show one of the forms of photo identification at the polling location before the voter will be permitted to cast a vote.

NEW LAW (SB 5): Persons over 70 years old may use List "A" ID for the purpose of voting no matter how long it has expired.

If a voter does not possess and cannot reasonably obtain an ID from List "A" below, see reverse side of this document.



Texas driver license and DPS Receipts issued by the Texas Department of Public Safety (DPS)

- unexpired or expired less than 4 years before the date of presentation
- **Not accepted if "Limited Term" or "Temporary Visitor" appears on the face of the card, which indicates this person is not a U.S. Citizen.**



United States military identification card containing the person's photograph — unexpired, marked "INDEF" or expired less than 4 years before the date of presentation. **Includes:** Department of Defense (DoD) Common Access Card (CAC) or Uniformed Services ID cards or DoD Civilian Retiree Cards or Veterans Affairs ID cards (VIC) or Veteran Health ID card (VHIC)



Texas Election Identification Certificate (EIC) issued by DPS — unexpired or expired less than 4 years before the date of presentation
- EICs do not expire for persons age 70 or older (For more information on the EIC application process www.txdps.state.tx.us/DriverLicense/electionID.htm)



United States citizenship or naturalization certificate containing the person's photograph — these certificates do not expire



Texas personal identification card issued by DPS — unexpired or expired less than 4 years before the date of presentation Note: some Personal ID cards may not Expire
- Persons aged 60 or older may be permanent and marked "INDEF"
- **Not accepted if "Limited Term" or "Temporary Visitor" appears on the face of the card, which indicates this person is not a U.S. Citizen.**



United States passport and passport card — unexpired or expired less than 4 years before the date of presentation



Texas handgun license issued by DPS — unexpired or expired less than 4 years before the date of presentation
- Concealed License are still valid if unexpired or expired less than 4 years before the date of presentation



Permanent Exemption — If the voter has applied for and received permanent Exemption to the Photo ID requirement, they will provide a voter registration certificate with an (E) notation next to VOID number. Example: 103000000 (E)

***If a voter has obtained an acceptable form of photo ID, but did not bring it to the polling place, the voter may vote provisionally. The voter may "cure" by appearing to the Burnet County voter registrar's office within six (6) calendar days of election day and present an acceptable form of photo ID, or qualify for one of the exemptions (disability, natural disaster, or religious objection to being photographed).**

Permanent Exemption

- Allows voters with a **disability rating of 50%** or more to obtain a permanent exemption to showing a photo ID.
- Application can be obtained at Voter Registrar's office, and voter will attach paperwork from Social Security Administration or Veteran's Affairs.
- **Good for as long as the voter is registered in the same county.**

Permanent Exemption

If the voter has a permanent exemption, and they present their voter registration certificate with the (E) next to the VUID, **they do not need to complete a Reasonable Impediment Declaration.**

LIST "B"**Election Judge Guide for Photo ID****SUPPORTING FORMS OF ID AND "REASONABLE IMPEDIMENT DECLARATION" IN ORDER TO VOTE A REGULAR BALLOT**

If a voter does not possess and cannot reasonably obtain an ID from List "A", they may present one of the following forms of ID and execute (fill out and sign) the "Reasonable Impediment Declaration" to vote a regular ballot.

REMEMBER:

- The address on the supporting ID does not have to match the voter's registration address. However, per §63.0011, the voter should be asked if the address on the list of registered voters is current. For example, "Do you still live on Main Street?" (If yes, they vote; If no, they fill out Statement of Residence and then vote.)
- If the voter's name appears on the list of registered voters in the precinct, but does not match exactly to the ID provided, a "Substantially Similar Name Affidavit" must be completed by the voter (Initial the portion of the combination form).
- Must be issued by the federal government, a federally recognized tribal government, or a state or local government in the U.S.

1. Valid voter registration certificate

- Yellow Voter certificate expiring on December 31, 2019
- MUST include voter's name and an address. [SB 5]
- "A" and "B" above applies

2. Certified Birth Certificate

- It may be from another state or country - does not have to be from Texas.
- Copies of a certified copy of a birth certificate or other document proving birth that is admissible in a court of law and establishes the person's identity may be used. [SB 5]
- "B" above applies

3. Current Utility Bill

- It may be a copy, printout or original.
- To be current, the utility bill must be the most recent version or at least dated within two (2) months of the date it is presented to an election official.
- "A" and "B" above applies

4. Bank statement

- It may be a copy, printout or original.
- "A" and "B" above applies

5. Government check

- It may be a copy, printout or original.
- "A" and "B" above applies

6. Paycheck

- It may be a copy, printout or original.
- "A" and "B" above applies

7. Other Government Documents

- MUST include voter's name and an address.
- It may be a copy or original document (including those with photos) [SB 5]
- "A", "B" and "C" above applies
- Examples of Other Government Documents:
 - Driver's licenses from other states
 - ID cards issued by federally recognized Native American tribes.
 - DPS Receipts (without a photo)
 - Expired voter registration certificates
 - Expired Texas DPS-issued driver licenses or personal ID cards (over 4 years).

The voter must fill out the "Reasonable Impediment Declaration" new form [SB 5] in order to vote a regular ballot.

Judge will need to fill out bottom portion of form.

*****DO NOT question or challenge the voter regarding their lack of List "A" ID or the reason for the impediment on the declaration.*****

7-13
Presiding Secretary of State
Section 63.0013, Texas Election Code
3/2018

REASONABLE IMPEDIMENT DECLARATION

TO BE COMPLETED BY VOTER

Name: _____

VOTER'S DECLARATION OF REASONABLE IMPEDIMENT

A person is subject to prosecution for perjury under Chapter 37, Penal Code, or Section 63.0013 of the Texas Election Code for providing a false statement or false information on this declaration. By signing this declaration, I swear or affirm under penalty of perjury that the information contained in this declaration is true, that I am the same individual personally appearing at the polling place to sign this declaration, and that I face a reasonable impediment to procuring an acceptable form of photo identification listed in Section 63.0011(a) of the Texas Election Code.

My reasonable impediment is due to the following reason(s):
(Check at least one box below)

<input type="checkbox"/> Lack of transportation	<input type="checkbox"/> Disability or illness
<input type="checkbox"/> Lack of birth certificate or other documents needed to obtain acceptable form of photo ID	<input type="checkbox"/> Family responsibilities
<input type="checkbox"/> Work schedule	<input type="checkbox"/> Acceptable form of photo ID applied for but not received
<input type="checkbox"/> Lost or stolen identification	

The reasonableness of your impediment cannot be questioned.

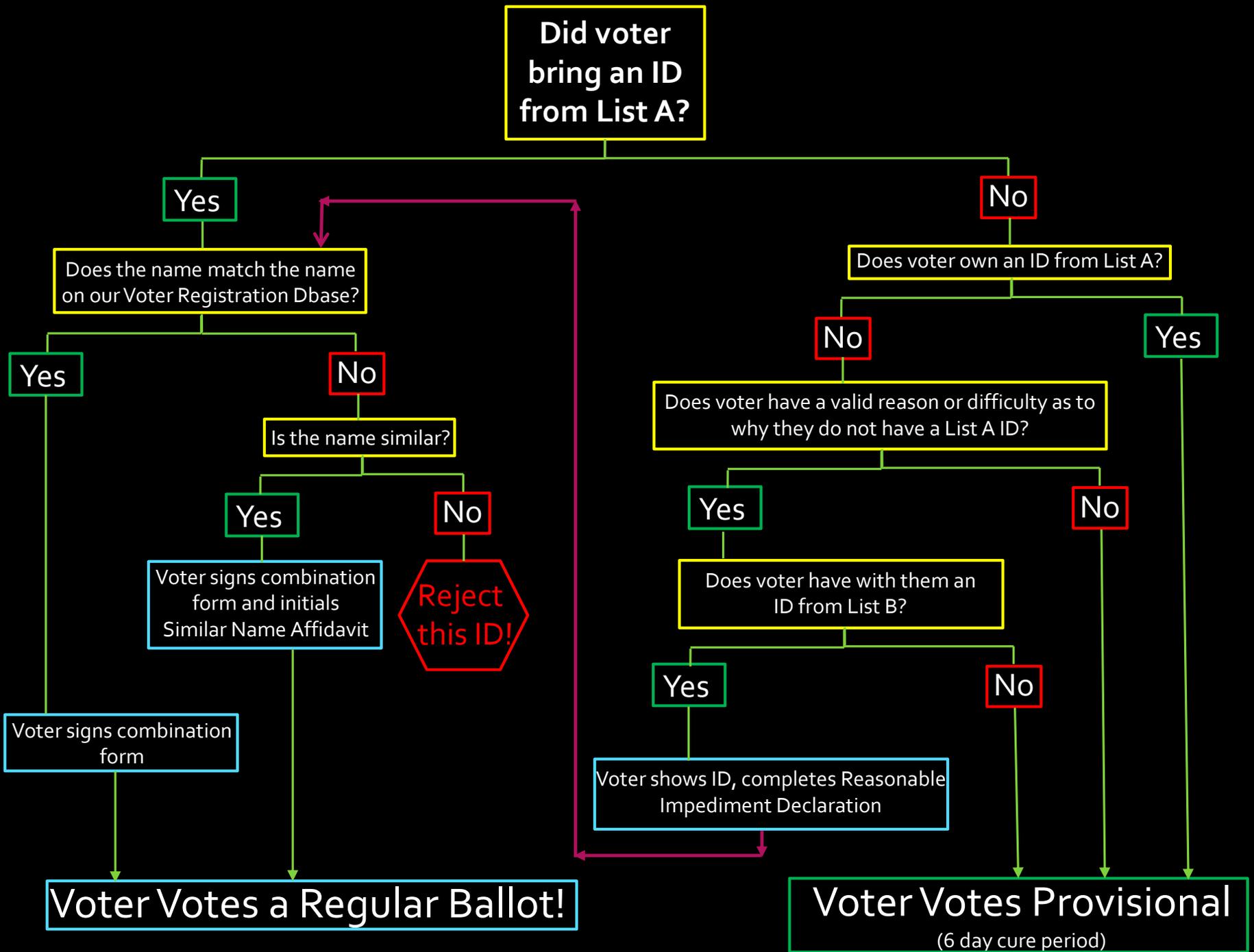
X _____
Signature of Voter Date _____

Sworn to and subscribed before me this _____ day of _____, 20____

Presiding Judge/ County Voter Registrar (if applicable)

VUID (Voter Unique Identification Number)

***There is NO cure period for List "B" voters, they must present a List "B" form of ID and fill out the Reasonable Impediment Declaration at the polls (Early voting or Election Day) in order to vote a regular ballot. The voter may opt to leave the poll and return with with a List "B" ID to vote.**



QUALIFYING VOTERS

Issues -- Solutions

Voters Not On List, or not in Pollbook (VoteSafe)

Generalize your search text

- Type first few letters of first and last name
- Name may be spelled wrong in the database

Call our office!

Voter in “Suspense”

- Something returned to us “Undeliverable” from USPS, or
- Examination letter sent but not returned
The Voter is placed in suspense so that when and if they come to vote, it will trigger you to get them to fill out a statement of residence form and get their correct residence address.
- Address might be unchanged, fill it out anyway!

Instructions for Voting by Mail on Back

(Al Dorso: Instrucciones si vota por correo)

B3-1-41 (10/09)

STATEMENT OF RESIDENCE

For persons whose residence address does not match voter registration address.

CONSTANCIA DE DOMICILIO PERMANENTE

Para personas cuya dirección no coincide con la que aparece en la lista oficial de votantes inscritos.

Last Name Include suffix if any Apellido Incluir sufijo si lo hay (Jr., Sr., III)	First Name Nombre de pila	Middle Name (if any) Segundo nombre (si aplica)	Former Name Apellido anterior
Residence Address: Street Address and Apartment Number, City, State, and Zip. If none, describe where you live. (Do not include P.O. Box, Rural Route, or Business Address) Domicilio residencial: Número y calle, y número de apartamento, Ciudad, Estado, y Código postal. Si no existe un domicilio, describa donde vive (no incluya apartados postales, rutas rurales o dirección del trabajo).			Gender (Optional) Sexo (Opativo) <input type="checkbox"/> Male Masculino <input type="checkbox"/> Female Femenino
Mailing Address: Address, City, State, and Zip: If mail cannot be delivered to your residence address. Dirección postal: Número y calle, y número de apartamento, Ciudad, Estado, y Código postal (si no se puede entregar correo en su domicilio residencial).		Date of Birth: month, day, year Fecha de Nacimiento: mes, día, año <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>	

Texas Driver's License No. or Texas Personal I.D. No. (Issued by the Department of Public Safety)

No. de licencia de conducir de Texas o no. de identificación personal de Texas (Expedido por el Departamento de Seguridad Pública)

If no Texas Driver's License or Personal Identification, give last 4 digits of your Social Security Number.

Si no tiene licencia de conducir de Texas o no. de identificación personal, proporcione los 4 últimos dígitos de su número de Seguro Social.

XXX-XX-

I have not been issued a Texas Driver's License/Personal Identification Number or Social Security Number.
Yo no tengo una Licencia de conducir de Texas/Cédula de identidad personal de Texas o Número de Seguro Social.

- I am a resident of this county and a U.S. citizen; and
- I have not been finally convicted of a felony, or if a felon, I have completed all of my punishment including any term of incarceration, parole, supervision, period of probation, or I have been pardoned; and
- I have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote.
- soy residente de este condado y ciudadano de los Estados Unidos; y
- no he sido condenado por un delito grave, o en caso de ser delincuente, he purgado mi pena por completo, incluyendo cualquier plazo de encarcelamiento, libertad condicional, supervisión, período de prueba, o se me otorgó un indulto; y
- no se me ha declarado, total o parcialmente, como discapacitado mental sin derecho al voto, por el fallo final de un juzgado de sucesiones.

X

Date ___ / ___ / ___

Signature of Applicant or Agent and Relationship to Applicant or Printed Name of Applicant if Signed by Witness and Date.
Firma del solicitante o su agente (apoderado) y relación de éste con el solicitante, o nombre en letra del molde del solicitante si la firma es la de un testigo, y fecha.

Residency Issues

- Voter Moved to Another Voting Precinct
- Voter Moved Into This Voting Precinct
- Voter Moved Into the County from another county or from out of state

Voter Moved to Another Precinct – Voting in Old Precinct

A voter must always vote in the precinct according to where they are registered.

NOTE: The voter must still reside within the political subdivision holding an election to vote that ballot.

In a City and School election, the voter may have moved out of the jurisdiction having the election so we must pay special attention to this.

If we have a ballot that fits the need, we can give them that ballot, otherwise they would not be eligible to vote, and if they insist on voting, they must vote a **provisional ballot**.

Voter Moved to Another Precinct – Voting in Old Precinct cont...

If the voter is returning here, to their old precinct to vote although s/he moved to another precinct, follow these steps to qualify the voter:

1. If the voter says s/he has moved within the county, or there is an "S" notation on the List of Registered Voters have the voter complete and sign a Statement of Residence.
2. ***Call our office to verify what jurisdictions they are eligible to vote in.**
3. Check-In Voter on List of Registered Voters/VoteSafe.
4. Enter voter's name (affix sticker) and have the voter sign the Combination Form.
5. Direct the voter to an available voting machine, as appropriate and give them the ballot determined by our office to be the correct ballot.

***The voter must still reside within the same political subdivision to vote.**

Voter Moved Into This Precinct Voting in New Precinct

Remember, a voter must vote in the precinct where they are registered.

If the voter has moved from another precinct from within the county, but has not updated their registration and shows up to vote, follow these steps:

1. Direct the voter to his/her previous precinct.
2. If the voter insists on voting in this precinct, s/he may vote a **Provisional Ballot**.

Voter Moved Into the County

If the voter has moved to this county from another county and shows up to vote here, in his/her new precinct:

- A voter may not vote here unless s/he is registered in the new county of residence.
(Limited Ballot during Early Voting)
- If the voter insists on voting in this precinct, s/he may vote a **Provisional Ballot**.

Mail Ballot Voter

- Does the voter have the ballot with them?

YES!

Voter fills out “Cancel Mail Ballot” form and surrenders the ballot to you.
Voter votes a regular ballot!

NO!

Voter fills out Provisional Envelope and votes a Provisional ballot on the eSlate.

REQUEST TO CANCEL APPLICATION FOR A BALLOT BY MAIL

I, _____, a qualified voter for the _____
Election to be held on ___/___/_____ request that my application for ballot by mail be cancelled.

Statement

I am returning my ballot to be voted by mail to the presiding election judge and canceling my application for a ballot by mail.

X _____
Signature of Voter

PETICION PARA CANCELAR UNA SOLICITUD PARA UNA BOLETA QUE SE VOTARA POR CORREO

Yo, _____, un votante calificado para la
Elección _____ que se llevará a cabo el ___/___/_____, pido que se
cancele mi solicitud para una boleta por correo.

Declaración

Por la presente le devuelvo al secretario de votación adelantada o al juez electoral quien preside (encerrar con círculo el oficial apropiado) la boleta que yo debiera de haber votado en ausencia por correo.

X _____
Firma del Votante

To be completed by early voting clerk or election judge.

Printed Name of Voter: _____ _____ _____ VOID: _____ Precinct Number: _____	Denied Date: _____ Reason: _____
---	-------------------------------------

Top of Cancel Ballot by Mail form

AW5-17
Prescribed by Secretary of State
Section 84.032, 86.0015 Texas Election Code
9/2015

REQUEST TO CANCEL APPLICATION FOR A BALLOT BY MAIL

I, _____, a qualified voter for the _____
Election to be held on ____/____/____ request that my application for ballot by mail be cancelled.

Statement

I am returning my ballot to be voted by mail to the presiding election judge and canceling my application for a ballot by mail.

X _____
Signature of Voter

Mail Ballot Voter without Mail Ballot

TO BE COMPLETED BY ELECTION JUDGE:

VOTER PRESENTED ACCEPTABLE FORM OF IDENTIFICATION

Yes No

REASON FOR VOTING PROVISIONAL

1. _____ Failed to present acceptable form of identification or voter certificate with exemption.
2. _____ Voter not on list of registered voters.
3. _____ Voter not on list, registered in another precinct.
4. Voter on list of people who voted early by mail, and voter has not cancelled mail ballot application.
5. _____ Voting after 7:00 p.m. due to court order.
6. _____ Voter on list, but registered residence address outside the _____ political subdivision.
7. _____ Other: _____ (Please explain)

Sworn and subscribed to before me this date: 01/01/1900

Judge's Signature
Signature of Election Judge

TO BE COMPLETED BY THE COUNTY VOTER REGISTRAR FOR STATUS:

I, the voter registrar/deputy registrar, did research the records of my office and the following conclusion(s) was made:

FOR VOTERS WHO DID NOT PRESENT ACCEPTABLE PHOTO IDENTIFICATION AT THE POLLING PLACE

1. _____ Voter presented acceptable form of identification within 6 days of election day.
2. _____ Voter met disability exemption within 6 days of election day.
3. _____ Voter executed religious objection affidavit within 6 days of election day.
4. _____ Voter executed natural disaster affidavit within 6 days of election day.
5. _____ Voter did not satisfy identification or affidavit requirements, listed in categories 1-4 above, within 6 days of election day.

FOR VOTERS WHO VOTED PROVISIONALLY FOR OTHER REASONS

6. _____ Not a registered voter or registration not effective in time for this election.
7. _____ Registered to vote, erroneously listed in wrong precinct.
8. _____ Registered to vote in a different precinct within the county.
9. _____ Information on file indicating applicant completed a voter registration application, but it was never received in the voter registrar's office.
10. _____ Voter erroneously removed from the list.
11. _____ Voter is not registered to vote in _____ political subdivision.
12. _____ Other: _____ (Please explain)

Signature of Voter Registrar

Date

Action taken by the Early Voting Ballot Board: ACCEPTED REJECTED Signature of Ballot Board Judge: _____

TO BE COMPLETED BY ELECTION JUDGE:

VOTER PRESENTED ACCEPTABLE FORM OF IDENTIFICATION

Yes No

REASON FOR VOTING PROVISIONAL

1. _____ Failed to present acceptable form of identification or voter certificate with exemption.
2. _____ Voter not on list of registered voters.
3. _____ Voter not on list, registered in another precinct.
4. _____ Voter on list of people who voted early by mail, and voter has not cancelled mail ballot application.
5. _____ Voting after 7:00 p.m. due to court order.
6. _____ Voter on list, but registered residence address outside the _____ political subdivision.
7. _____ Other: _____ (Please explain)

Sworn and subscribed to before me this date: 01/01/1900.

Judge's Signature
Signature of Election Judge

SIMILAR NAMES

Please remember that voters' names, as they appear on their IDs and the list of registered voters (pollbook), **DO NOT have to be identical or exact matches to vote**. If a voter's name is not identical, but is substantially similar, the voter will need to initial the similar name affidavit on the combination form, and then proceed as usual to vote a **regular** ballot.

Voters do not need to show additional documentation if their names are identical or substantially similar. No voter should be turned away, and voters with substantially similar names should be offered a regular ballot - not a provisional ballot.

Name Matches

- Election workers will need to fully compare the voter's name listed on the List of Registered Voters (pollbook) to the name listed on the acceptable form of ID.

3 Possibilities

1. Name on Pollbook and ID are **identical**.
2. Name on Pollbook is “**substantially similar**” to name on ID.
3. Name on Pollbook **does not match and is not similar** to name on ID. (it’s a different name)

Names are Identical

- If the voter's name on the Pollbook is identical to the name on the ID, the voter will proceed as usual.
- Example:



Texas Driver License

Lady Bird Johnson
123 Texas Way
Austin, Texas 71234

Date of Birth: 12/22/1912

Precinct 1 – Travis County List of Registered Voters

Lady Bird Johnson
123 Texas Way
Austin, Texas 71234

Date of Birth: 12/22/1912

Names are Substantially Similar

- **Who is Allowed to Make Determination?**
 1. Deputy Early Voting Clerks
 2. Election Judges & Alternate Judges
 3. Election Clerks

What are Substantially Similar Names

- **Names that are:**
 1. Slightly Different
 2. Customary Variation
 3. Initial, Middle Name or Former Name
 4. Different Field

Slightly Different

OLRV or ID	OLRV or ID
Dorris Miller	Doris Miller
Nanci Griffith	Nancy Griffith
Harlen Block	Harlon Block
Charlie Pride	Charley Pride
Mark Cuban	Marc Cuban
Jamie Fox	Jamie Foxx

Slightly Different

- **Minor misspellings of names**, e.g. Jan vs. Jane, Julia vs. Julie.
- **Extra letters, minor typos.**
- **Common different spellings**, e.g. John or Jon, Mark or Marc.

Customary Variation

OLRV or ID	OLRV or ID
David Crockett	Davy Crockett
Sam Houston	Samuel Houston
James Richard Perry	James Rick Perry
William P. Clements, Jr.	Bill Clements
Enrique B. Gonzales	Henry B. Gonzales
Jonathan Paul Manziel	Johnny Paul Manziel
Esperanza Andrade	Hope Andrade

Customary Variation

- **English vs. Spanish vs. French spellings**, e.g. Jean vs. John, Jose vs. Joseph, Esperanza vs. Hope.
- **Common Abbreviations**, e.g. Sam for Samuel, Kim for Kimberly.

Initial, Middle Name, Former Name

OLRV or ID	OLRV or ID
Lyndon Johnson	Lyndon Baines Johnson
William P. Clements, Jr.	Bill Clements
Willie Hugh Nelson	Willie Nelson
Audie Murphy	Audie L. Murphy
J. Roger Williams	Roger Williams
Earl C. Campbell	Earl Campbell
Carole Keeton Rylander	Carole Keeton Strayhorn
Sandra Day	Sandra Day O'Connor
Beyonce Knowles	Beyonce Knowles-Carter

Initial, Middle Name, Former Name

- Maiden Names
- Hyphenated Names

Different Field

OLRV or ID	OLRV or ID
Beyonce Knowles	Beyonce Knowles-Carter
Sandra Day	Sandra Day O'Connor

Totally of the Circumstances

- Use all information on ID and the List of Registered Voters to assist in the determination:
 - Address
 - Date of Birth
 - Photograph

Totality of the Circumstances

- Claudia Alta “Lady Bird” Taylor Johnson



Texas Driver License

Lady Bird Johnson
123 Texas Way
Austin, Texas 71234

Date of Birth: 12/22/1912

Precinct 1 – Travis County List of Registered Voters

Claudia Bird Taylor
123 Texas Way
Austin, Texas 71234

Date of Birth: 12/22/1912

Totality of Circumstances

- Buddy Holly vs. Charles Hardin Holley
- Ike Eisenhower vs. Dwight David Eisenhower

**REMEMBER TO COMPARE ALL
INFORMATION**

Processing the Voter

- Voters with identical matches, proceed as usual.
- Voters with similar name will need to initial the affidavit on combination form,

The image shows a portion of a voter affidavit form. At the top, there are fields for 'ELECTION:' and 'LOCATION (PCT):', both of which are redacted with blue boxes. To the right, the text 'COMPL' is partially visible, followed by 'Poll List/Signatu' and a checkbox for 'Early Vote'. The form is organized into three rows, numbered 1, 2, and 3 in small boxes on the left. Each row has a large empty rectangular area for a signature. To the right of each signature area are three checkboxes: 'Provisional', 'Similar Name', and 'Not On List'. Below these checkboxes is a line for 'Initials'. Two red arrows originate from the text in the second bullet point of the slide above. One arrow points to the 'Similar Name' checkbox in row 1, and the other points to the 'Initials' line in row 1.

and then
proceed to
cast a regular
ballot.

Similar Name Correction Request Form

If a voter wants to change their name on their Voter Registration

AW 13-8c
Prescribed by Secretary of State
Section 63.001(c), Texas Election Code
08/2013

VOTER'S SIMILAR NAME CORRECTION REQUEST FORM (Forma para Solicitar Corrección del Nombre del Votante)

The name on my voter registration record and the name on my photo ID are not identical.
(El nombre en mi registro de votante y el nombre en mi identificación con foto no son idénticos.)

Please update my current voter registration record from:
(Por favor actualicé mis datos del registro de votante con)

Changing from
this:

To this:

PLACE E-POLLBOOK LABEL HERE or WRITE NAME & VUID

To the following, which is shown on my photo identification:
(Lo siguiente, igual como aparece en mi identificación de foto)

First Name: _____
(Nombre)

Middle Name or Initial: _____
(Segundo nombre o Inicial)

Last Name: _____
(Apellido)

Suffix, if any: _____
(Sufijo)

Signature: _____
(Firma)

Date: _____
(Fecha)

RETURN IN ENVELOPE No. 4

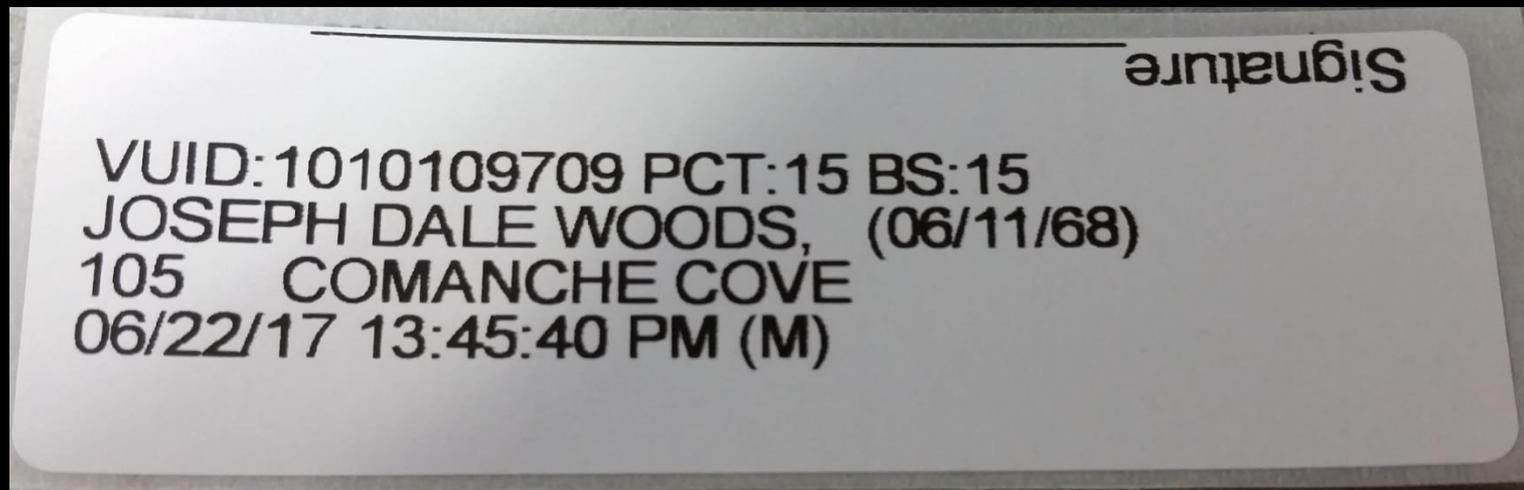
Voter's Identity is Verified

- Once the voter has:
 1. presented their acceptable photo ID,
 2. been located on the official list of registered voters (OLRV--ePollbook), and;
 3. their name, as listed on their ID and the OLRV are either identical or substantially similar,

The voter has been verified, so you check them in on VoteSafe or the paper poll book.

Affix the Voter's Name Label to Combination Form

The voting system will print a set of labels with voter's information to affix to the combination form.



Voter Signs Combination Form and Accepts Applicable Affidavits

- Please ask the voter to sign their name in the appropriate location.
- If the voter needs to accept the Similar Name Affidavit, please ask the voter to initial in the appropriate location.

ELECTION: LOCATION (PCT):

COMBINATION FORM Poll List/Signature Roster, (Affidavits) for Early Voting Election Day

Authority conducting election: Burnet County, Texas
Shots to and submitted before the this day of 20
Presiding Judge Early Voting Clerk

If a voter is unable to sign/his/her name, an election official shall place the voter's name on the signature roster and make a notation as to the reason the voter is unable to sign.
Si algun votante no puede firmar su nombre, un oficial electoral agurante el nombre del votante en el registro de firmas y hacer una notacion indicando la causa por la cual el votante no pudo firmar.

Table with 2 columns: Line #, Voter Assistant (if additional voter assistant lines are necessary, continue on the back of this form) (include Name, Address)

(1) "VOTER'S AFFIDAVIT: By initiaing the square labeled "Voter's Affidavit," I swear or affirm that I (A) am a resident of the precinct in which I am offering to vote or am otherwise entitled by law to vote in that precinct. (B) was a resident of the precinct in which I am offering to vote at the time the information on the voter's residence address was last provided to the voter registrar, (C) did not deliberately provide false information to secure registration in a precinct in which I do not reside, and (D) am voting only once in the election.
"JURAMENTO DE VOTANTE: Al firmar con mis iniciales el cuadro marcado "Acepto Juramento", yo declaro o afirmo que (A) soy residente del precinto en el que ofrezco votar o que de otro modo estoy autorizado por ley para votar en este precinto, (B) era residente de este precinto cuando le di al registrador de votantes la informacion perteneciente a mi direccion residencial, (C) no di informacion falsa para intentar registrarme para asegurar un precinto en un precinto en el cual no resido, y (D) votaré solamente una vez en esta eleccion.

SIDE A Page: of

Prescribed by Secretary of State // Form: 7-20 (06/2013)
Section: 63.001, 63.002, 63.003, 63.004, 63.005, 63.009, 63.0101, 63.011 Texas Election Code

Form sections 1-5 with checkboxes: Provisional, Similar Name, Not On List, Hear, Imped. Decl. Includes a box for initials.

Form sections 6-10 with checkboxes: Provisional, Similar Name, Not On List, Hear, Imped. Decl. Includes a box for initials.

Prescribed by Secretary of State // Form 7-20 08/2013
Sections 63.001, 63.0011, 63.002, 63.003, 63.004, 63.009, 63.0094, 63.0101, 63.011 Texas
Election Code

SIDE B

Page: _____

COMBINATION FORM Poll List/Signature Roster, Affidavits) for Early Voting Election Day

(1) VOTERS' AFFIDAVIT: By initiaing the square labeled "Voter's Affidavit," I swear or affirm that I (A) am a resident of the precinct in which I am offering to vote or not otherwise entitled by law to vote in that precinct, (B) was a resident of the precinct in which I am offering to vote at the time the registration on the voter's residence address was last provided to the registrar, (C) did not deliberately provide false information to secure registration in a precinct in which I do not reside, and (D) am voting only once in the election.

*JURAMENTO DE VOTANTE: Al firmar con mis iniciales el cuadro marcado "Afirmación de votante," yo declaro o afirmo que (A) soy residente del precinto en el que ofrezco votar o que de otro modo estoy autorizado por ley para votar en este precinto, (B) era residente de ese precinto cuando le di al registrador de votantes la información perteneciente a mi dirección residencial, (C) no di información falsa intencionalmente para asegurar mi registro en un precinto en el cual no resido, y (D) voy a votar una vez en esta elección.

(2) "Voter's Similar Name Affidavit" If it is determined that the name on the form of identification provided under § 63.011 is substantially similar per § 63.011(c), and by initiaing the square labeled "Voter's Affidavit," I swear and affirm I am the person on the list of registered voters or the person on the voter registration certificate, and I am one and the same as person named on the identification provided.

Technorostable Nostredel Votante: Si se determina que el nombre similar previsto en §63.011(c), y al colocar mis iniciales en el cuadro marcado "Aceptar Declaración Jurada", juró y afirmo que soy la persona en la lista de votantes registrados o la persona en el certificado de registro de votantes, y soy uno y el mismo como la persona nombrada en la identificación proporcionada.

Para Usar en la Elección Primaria "Una persona está culpable de una ofensa criminal si tal persona vota con conocimiento en una elección primaria o participa con conocimiento en una convención de otro partido político durante el mismo día de votación."

Line B Voter Assistant (if additional voter assistant lines are necessary, continue on the front of this form) Include Name, Address

Provisional
 Similar Name
 Not On List

Initials

If a voter is unable to sign his/her name, an election official shall place the voter's name on the signature roster and make a notation as to the reason the voter is unable to sign.
Si algún votante no puede firmar su nombre, un oficial electoral colocará el nombre del votante en el registro de firmas y hará una anotación indicando la causa por la cual el votante no pudo firmar.

Provisional
 Similar Name
 Not On List

Initials

1010109709 PCT:15 BS:15
JOSEPH DALE WOODS, (06/11/68)
105 COMANCHE COVE
06/22/17 13:45:40 PM (M)

Signature

DN (PCT):

DN:

VoteSafe Demo

Voter Casts Ballot



On the JBC, push the "Add Voter" button and select the precinct or ballot style.
Then push the "Print" button to print the access code.
Give the access code to the voter and direct them to an available booth.

WAVING AMERICAN FLAG



To all voters:

- Tell the voter to ask for help if they need it and to make sure they see the **waving American Flag** before they walk away from the booth!

Assisting Voters with Disabilities

- Voters who are physically unable to mark the ballot and/or cannot read the languages on the ballot may receive assistance.

Ensuring Accessibility

- Polling places must accommodate voters who have disabilities. No person should be denied the right to vote because they have restricted mobility, vision, speech or hearing impairments.
- Accommodating people who have disabilities is mostly a matter of sensitivity and common sense.

Etiquette Reminders

- Be sure you recognize that physical disabilities are not cognitive impairments. For example, assume a person using a wheelchair can read, write, and follow directions as well as anyone who walks into the polling place. Don't fall into the common insensitivity of underestimating people.
- It is okay to use words like "see" and "hear" and "walk" while talking with someone who has one of these impairments.
- Take your time and be considerate of the person you are qualifying or assisting. Adjust your pace to theirs.
- Talk directly with the voter, not the aide, assistant, or interpreter.
- Ask before helping.

Provisional Voters

- In addition to the usual provisional votes, there are additional scenarios that allows voters to vote provisionally:
 1. Voters that do not present an acceptable form of ID (including registration certificate with (E) notation, they say they are exempt, but didn't bring their certificate).
 2. Voters presented identification, but the identification cannot be verified.
 3. Voters that do not have a photo ID due to religious objection to being photographed.
 4. Voters that cannot provide a photo ID due to a declared natural disaster destroying ID/preventing replacement.

Processing Provisional Voters

- You will need to add the voter to the **List of Provisional Voters**.
- You will need to provide the voter with a **Notice to Provisional Voter/Polling Place ID Receipt**. This form will provide more information to the voter, and will have a map to direct them to the Voter Registrar.

Type of Election <i>(Tipo de Elección)</i>	
Date of Election <i>(Fecha de la Elección)</i>	Authority Conducting Election <i>(Autoridad Administrando la Elección)</i>

Early Voting List of Provisional Voters

To be Completed by the Early Voting Clerk		To be Completed by the Ballot Board Judge	
Name of Provisional Voter	Precinct Number	Accepted for Counting	Rejected for Counting
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			

Number of Provisional Ballots in Ballot Box:
 (as shown on list)

I certify that the numbers represented above are true and correct as evidenced by my signature.

Signature of Early Voting Clerk: _____

Signature of Voter Registrar: _____

Signature of Early Voting Ballot Board Judge: _____

Type of Election <i>(Tipo de Elección)</i>	Precinct No. <i>(Núm. de Precinto)</i>
Date of Election <i>(Fecha de la Elección)</i>	Authority Conducting Election <i>(Autoridad Administrando la Elección)</i>

List of Provisional Voters

Name of Provisional Voter	To be Completed by the Ballot Board Judge	
	Accepted for Counting	Rejected for Counting
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		
25.		

Number of Provisional Ballots in Ballot Box:
 (as shown on list)

I certify that the numbers represented above are true and correct as evidenced by my signature.

Signature of Precinct Presiding Judge: _____

Signature of Custodian receiving ballots from Presiding Judge: _____

Signature of Voter Registrar: _____

NOTICE TO PROVISIONAL VOTER
(For provisional voter that did not present an acceptable ID)

A determination whether your ballot will be counted will be made by the early voting ballot board after the election. A notice will be mailed to you within 30 days of the election at the address you provided on your affidavit to vote a provisional ballot indicating either (1) that your ballot was counted or (2) if it was not counted, the reason your ballot was not counted.

If you are voting in the correct precinct, in order to have your provisional ballot accepted, you will be required to visit your local county voter registrar's office (information below) within six days of the date of the election to either present one of the below forms of photo ID OR submit one of the temporary affidavits addressed below (e.g., religious objection or natural disaster without an ID) in the presence of the county voter registrar. The process can be expedited by taking this notice with you to the county voter registrar at the time you present your identification (or execute your temporary affidavit); however, taking this notice is not a requirement.

Voter must appear before Voter Registrar by:

Monday, March 12, 2018

Acceptable Forms of Photo Identification

- Texas Driver's License issued by the Department of Public Safety (DPS)
- Texas Election Identification Certificate issued by DPS;
- Texas Personal Identification Card issued by DPS;
- Texas Handgun License issued by DPS;
- United States Military Identification Card containing the person's photograph;
- United States Citizenship Certificate containing the person's photograph; or
- United States Passport.

*If you do not have a valid form of photo identification you may apply for a free Election Identification Certificate at your local Texas Department of Public Safety office.

With the exception of the U.S. citizenship certificate, the identification must be current or have expired no more than 4 years before being presented for voter qualification.

PERMANENT EXEMPTION

During the cure period, voters with a disability may apply with the county voter registrar for a permanent exemption in the county. The application must contain written documentation from either the U.S. Social Security Administration evidencing applicant's disability, or from the U.S. Department of Veterans Affairs evidencing disability rating of at least 50 percent. The applicant must also state that he/she has no valid form of photo identification. Those who obtain a disability exemption will be allowed to vote upon display of voter registration certificate reflecting exemption.

TEMPORARY EXEMPTION

During the cure period, a voter may apply for a temporary exemption at the county voter registrar's office for voters who have a consistent religious objection to being photographed OR who do not have any photo identification as a result of certain natural disasters as declared by the President of the United States or the Texas Governor.

Burnet County Voter Registrar's Office
106 W. Washington St., Burnet, TX 78611
512-715-5288 elections@burnetcountytexas.org
Located one block NW of the Burnet Courthouse square.



512-715-5288 Open 8-5 M-F

Completed by Polling Place Official:
Voter's Last Name: _____
Voter's First Name: _____
VUID #: _____
Precinct No. _____

FRONT

AW7-15-53, 8/13 178011 Prescribed by Secretary of State Sec. 63.011, Election Code	Type of Election / Tipo de Elección <u>Gen., Local, etc.</u>	Precinct ^{no} where voted Núm. de Precinto-lugar de votación <u>Burnet Courthouse</u>	Precinct No. where registered (if known) Núm. de Precinto-inscrito para votar (si se sabe) <u>2</u>	Date of Election / Fecha de la Elección <u>02/02/2000</u>	Authority Conducting Election / Autoridad Administrando la Elección <u>Burnet County EA</u>
Affidavit of Provisional Voter (Declaración Jurada de Votante Provisional) (Ballot number if using DRE _____)					
<p>TO BE COMPLETED BY VOTER: I am a registered voter of this political subdivision and in the precinct in which I'm attempting to vote and have not already voted in this election (either in person or by mail). I am a resident of this political subdivision, have not been finally convicted of a felony or if a felon, I have completed all of my punishment including any term of incarceration, parole, supervision, period of probation, or I have been pardoned. I have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote. I understand that giving false information under oath is a misdemeanor, and I understand that it is a felony of the 2nd degree to vote in an election for which I know I am not eligible.</p> <p>PARA QUE EL VOTANTE LO LLENE: Estoy inscrito como votante en esta subdivisión política y en el precinto en cual estoy intentando a votar y aun no he votado en esta elección (en persona o por correo). Soy residente de esta subdivisión política, no he sido definitivamente declarado culpable de un delito grave o si soy el autor de un delito grave, he cumplido toda mi condena inclusive el período de encarcelamiento, la libertad condicional, la libertad supervisada, la libertad vigilada, o he sido indultado. No me han determinado por un juicio final de una corte de la legalización de un testamento, ser totalmente incapacitado mentalmente o parcialmente incapacitado sin el derecho de votar. Entiendo que dar información falsa bajo juramento es un delito menor y también entiendo que es un delito grave de 2º grado votar en una elección sabiendo que no cumpla con los requisitos necesarios.</p>					
Last Name / Apellido usual <u>Smith</u>		First Name / Su nombre de pila <u>Jane</u>		Middle Name (if any) / Segundo nombre (si tiene) <u>T.</u>	
Residence Address: Street Address and Apartment Number, City, State, and ZIP. If none, describe where you live (Do not include PO Box, Rural Rt. Or Business Address) Domicilio: calle y número de apartamento, Ciudad, Estado, y Código Postal. A falta de estos datos, describa la localidad de su residencia. (No incluya el apartado de correos, camino rural, ni dirección comercial.) <u>123 Main St. Burnet TX 78611</u>				Gender: (Optional) / Sexo (Opcativo) <input type="checkbox"/> Male (Hombre) <input type="checkbox"/> Female (Mujer)	
Mailing Address: City, State, and ZIP. If mail cannot be delivered to your residence address. / Dirección postal: Ciudad, Estado y Código Postal (si es imposible entregarle correspondencia a su domicilio).				Date of Birth: Month, Day, Year Fecha de nacimiento: mes, día, año <u>01/01/1960</u>	
TX Driver's License No. or Personal I.D. No. (Issued by Dept of Public Safety) Número de su licencia de conducir de Texas o de su Cédula de Identidad expedida por el Departamento de Seguridad Pública de Texas. <u>01234567</u>		Social Security No. (last 4 digits required if you do not have a driver's license or I.D. number) / Número de Seguro Social. (Si no tiene licencia, de conducir ni identificación personal, se requiere los últimos 4 números de su seguro social) <u>XXX-XX-□□□□</u>		<input type="checkbox"/> I have not been issued a TX driver's license/ personal identification number or Social Security Number. Yo no tengo una licencia de conducir de Texas/Cédula de identidad personal de Texas ni un Número de Seguro Social.	
Check appropriate box: ARE YOU A UNITED STATES CITIZEN? Marque el cuadro apropiado: Soy ciudadano/a de los Estados Unidos Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Si No			Signature of Voter / Firma del votante <u>X Voter's Signature</u>		

BACK

<p style="text-align: center;">TO BE COMPLETED BY ELECTION JUDGE:</p> <p>VOTER PRESENTED ACCEPTABLE FORM OF IDENTIFICATION <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>REASON FOR VOTING PROVISIONAL</p> <ol style="list-style-type: none"> 1. _____ Failed to present acceptable form of identification or voter certificate with exemption. 2. _____ Voter not on list of registered voters. 3. <input checked="" type="checkbox"/> Voter not on list, registered in another precinct. 4. _____ Voter on list of people who voted early by mail, and voter has not cancelled mail ballot application. 5. _____ Voting after 7:00 p.m. due to court order. 6. _____ Voter on list, but registered residence address outside the _____ political subdivision. 7. _____ Other: _____ (Please explain) <p>Sworn and subscribed to before me this date: <u>01/01/1900</u></p> <p style="text-align: center;"><u>Judge's Signature</u> Signature of Election Judge</p>	<p style="text-align: center;">TO BE COMPLETED BY THE COUNTY VOTER REGISTRAR FOR STATUS:</p> <p>I, the voter registrar/deputy registrar, did research the records of my office and the following conclusion(s) was made:</p> <p>FOR VOTERS WHO DID NOT PRESENT ACCEPTABLE PHOTO IDENTIFICATION AT THE POLLING PLACE</p> <ol style="list-style-type: none"> 1. _____ Voter presented acceptable form of identification within 6 days of election day. 2. _____ Voter met disability exemption within 6 days of election day. 3. _____ Voter executed religious objection affidavit within 6 days of election day. 4. _____ Voter executed natural disaster affidavit within 6 days of election day. 5. _____ Voter did not satisfy identification or affidavit requirements, listed in categories 1-4 above, within 6 days of election day. <p>FOR VOTERS WHO VOTED PROVISIONALLY FOR OTHER REASONS</p> <ol style="list-style-type: none"> 6. _____ Not a registered voter or registration not effective in time for this election. 7. _____ Registered to vote, erroneously listed in wrong precinct. 8. _____ Registered to vote in a different precinct within the county. 9. _____ Information on file indicating applicant completed a voter registration application, but it was never received in the voter registrar's office. 10. _____ Voter erroneously removed from the list. 11. _____ Voter is not registered to vote in _____ political subdivision. 12. _____ Other: _____ (Please explain) <p>Signature of Voter Registrar _____ Date _____</p>
<p>Action taken by the Early Voting Ballot Board: <input type="checkbox"/> ACCEPTED <input type="checkbox"/> REJECTED Signature of Ballot Board Judge: _____</p>	

“Cure” Process

- Voters that vote provisionally under the new Voter ID Law, may visit the Voter Registrar within 6 days of election day to show an acceptable ID or execute an affidavit for a temporary or permanent exemption.

Temporary Exemption Votes Provisional!

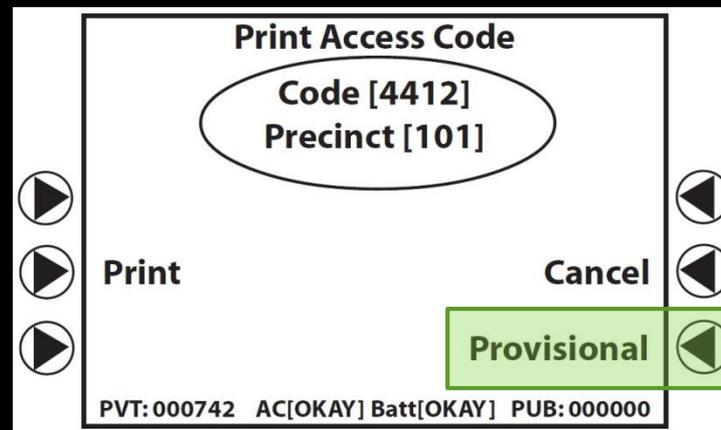
- Voters that have a **religious objection** to being photographed OR voters that do not have a photo ID due a **natural disaster** declared by the President or Governor, may apply for a temporary exemption **during the 6 day cure period, at the voter registrar's office.**
- Only good for one election.

Permanent Exemption

- Voters who claim that they have a disability of 50% or more that prohibits them from being able to obtain any acceptable form of photo ID, but who have not applied for a Permanent Exemption, Must Vote Provisional, and may apply for a Permanent Exemption **during the 6 day cure period, at the voter registrar's office.**

Provisional Voting (pg 18)

- Add voter on the JBC and select the correct ballot style (if more than one style available)
- Do not push "Print"! On this screen on the right it says "Provisional". Push the Provisional button. Then push "YES".



Provisional Voting cont...

- Push “Print” and remove affidavit with the access code from JBC. Tear off the access code and hold on to it while you have the voter write their name and sign the bottom of the affidavit.

ACCESS CODE
Clave de acceso
4412

Date: 11-06-2001
Time: 15:42:21
Place: Main Street School
BALLOT CODE: 1000014412
Pct: 101

Tear here

Sample County, U.S.A.
General Election
November 6, 2001
Main Street School

Voter Provisional Stub

Date: 11-06-2001
Time: 15:42:21
INSTRUCTIONS TO VOTER:
1. Print your name below.
2. Sign your name below.
3. Place stub in envelope and seal.
4. Give envelope to election judge.
5. Proceed to voting booth to vote ballot according to regular procedures.

DATE OF ELECTION:
November 6, 2001
NAME OF ELECTION:
General Election
PRECINCT NAME:
101
BALLOT CODE:
1000014412
PRINTED NAME OF VOTER:

Voter Signature:
X _____

Provisional Voting cont...

- Have the voter place the signed affidavit into the green Provisional envelope and seal it and place it into the pink Provisional bag.
- Now, hand the voter the access code and direct them to a voting machine to cast a ballot.

Curbside Voting (pg 22 or 23)

- **Only the last eSlate in a row can be used curbside.**

You are taking a BALLOT to the voter.

1. When a voter needs to use the curbside voting feature:

a. Qualify the voter.

b. Ask for the voter's preferred language.

c. Ask if the voter needs tactile input switches and/or headphones.

d. Assign an ACCESS CODE from the JBC as usual.

Curbside Voting continued..

2. Go to the last eSlate in the row (**usually a DAU eSlate**).
3. Check **battery** power on the language page or on the ACCESS CODE page.
 - If the battery has power, **"Battery"** appears in the lower right hand corner of the eSlate in **RED**. This means the battery is attached and is good.
 - **If "Battery" does not appear, install battery before proceeding! (or call our office!)**
3. Enter the voter's language choice (if applicable)

Curbside Voting continued..

4. Enter the voter's ACCESS CODE on the DAU eSlate.
YOU MUST SEE THE WHITE BALLOT ON THE SCREEN BEFORE YOU UNPLUG THE Eslate!



Curbside Voting continued..

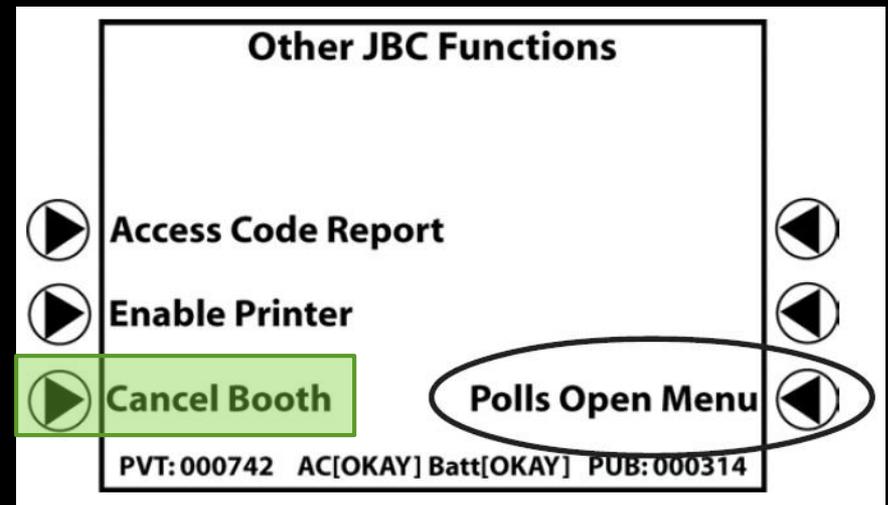
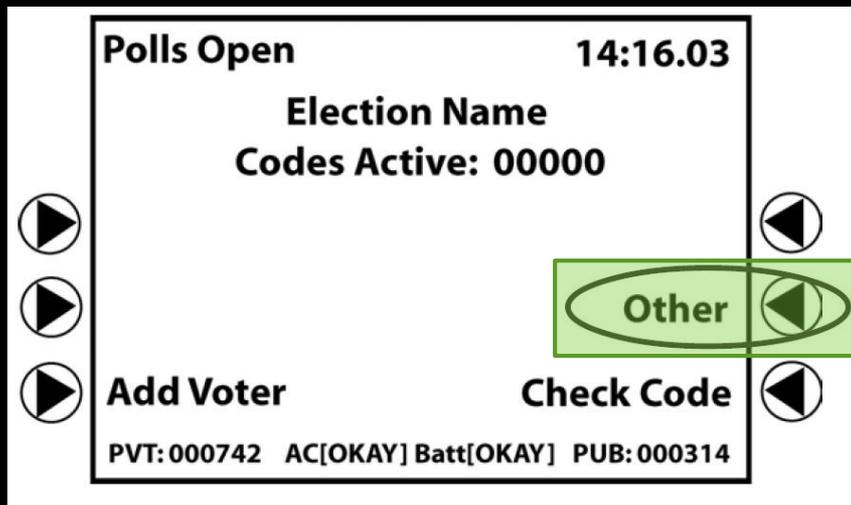
5. When the ballot appears, disconnect the eSlate.
 - a. Loosen the cable's thumbscrews from the top of the unit.
 - b. Pull the booth cable free.
 - c. Slide the eSlate up toward the back of the booth to unlock it and pick up the eSlate to remove it.
- Be careful not to make any ballot choices. Push the HELP button! Clear it at the vehicle.

Curbside Voting continued..

6. Take the eSlate to the vehicle and instruct the voter on how to use the eSlate. Remind the voter to press the RED **CAST BALLOT** button once they are finished voting.
 - The voter votes in private, as usual.
7. To finish voting, the voter presses CAST BALLOT, then the waving American flag and the "Reconnect to system" message appear. The vote is not actually sent to the JBC until the eSlate is reconnected to the booth.
8. Reconnect the booth cable to the eSlate and look for the "Thank you" page with the waving American flag.

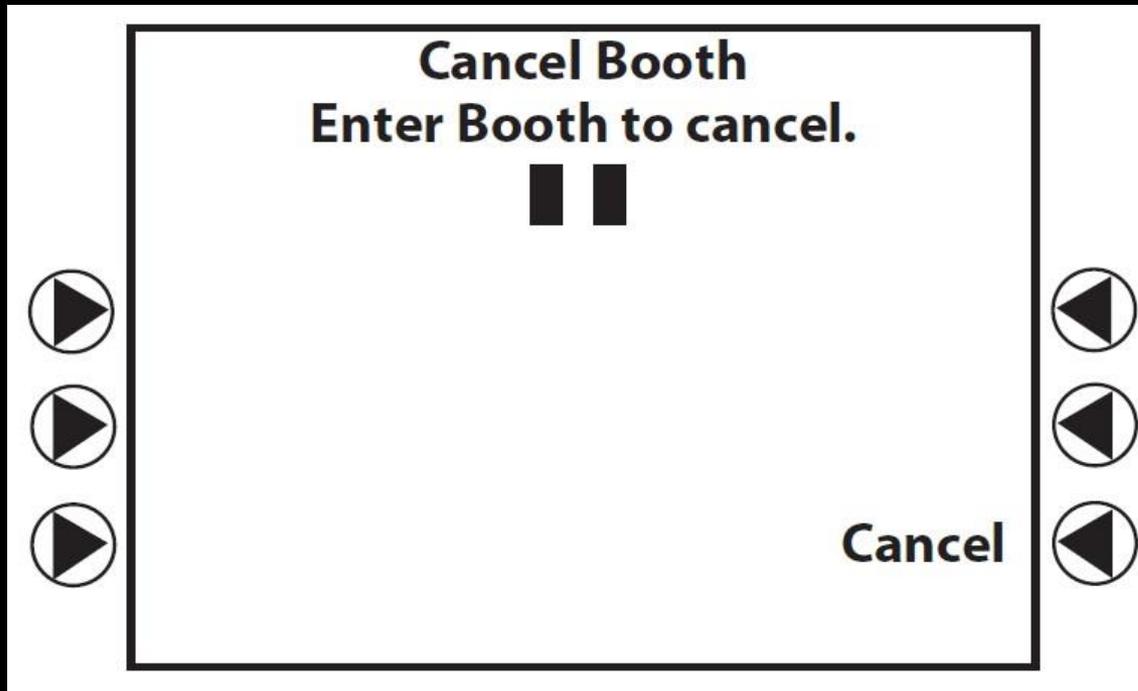
Canceling a Booth (pg 21)

- Assigned the wrong ballot style or precinct
- Voter leaves without casting ballot **NEVER CAST A BALLOT FOR ANYONE!**
- On the JBC screen push the “Other” button then the “Cancel Booth” button.



Canceling a Booth

- On the "Cancel Booth" screen, enter the booth number you want to cancel.



Canceling a Booth

- Go to that booth and press **ENTER** on the **eSlate**.
- Return to the JBC and press the button next to **Continue**.
- Press the button next to **Polls Open Menu**.
- **Paperwork!** Record the cancellation on the **Canceled Booth Log** found on back of your reconciliation log envelope.

Closing the Polls

- **Close the Polls**
 - Identify the last voter and generate reports on the number of voters.
- **Compile Election Record**
 - Complete the various election forms.
- **Organize & Return Materials**
 - Place materials in correct secure delivery devices and deliver them to the elections office on Election Night.

eSlate Reconciliation Log – Election Day
Attach this log to the eSlate Main Envelope. Complete one form per JBC.

Election _____ **Polling Place** _____ **Date** _____

OPEN POLLS

Initial the form, and enter the **Start of Day Public Count** from the PUB COUNT on the JBC screen (bottom right hand corner, after PUB).

Lead Pollworker Initials	
Start of Day Public Count (from JBC) <small>(lower right corner of JBC screen)</small>	000000

CLOSE POLLS

Enter the **End of Day Public Count** from the PUB COUNT on the JBC screen (bottom right hand corner, after PUB). Using county records, enter the **Number of Voters Checked In**.

1. End of Day Public Count (from JBC) <small>(lower right corner of JBC screen)</small>	231
2. Number of Voters Checked In (signatures) <small>(including provisionals)</small>	232

FROM ACCESS CODE REPORT/SUMMARY PRINTED FROM JBC

Enter the **Number of Access Codes Issued, Voted, Expired, and Canceled** from the Access Code (Summary) Report.

3. Number of Access Codes Issued	232
4. Number of Access Codes Voted <small>(same as line 1)</small>	231
5. Number of Access Codes Expired	0
6. Number of Access Codes Canceled	1

The **Number of Voters Checked In** and the **Number of Access Codes Voted** should match (lines 2 and 4). If they do not, please explain below in **Comments**.

Comments:

Voter left without casting ballot-cancelled booth

Chain of Custody Back!

Signature _____ **Date** _____

Polls Open 14:16.03

Election Name
Codes Active: 00000

Other

Add Voter **Check Code**

PVT:000742 AC[OKAY] Batt[OKAY] PUB:000231

Daily Summary

Access Code Totals:

Issued = 232

Voted = 231

Expired = 0

Canceled = 1

Precincts Voted 2

Polls Open 14:16.03

Election Name
Codes Active: 00000



Add Voter

Check Code

PVT:000742 AC[OKAY] Batt[OKAY] PUB:000231

Daily Summary

Access Code Totals:

Issued = 232

Voted = 231

Expired = 0

Canceled = 1

Precincts Voted 2

eSlate Reconciliation Log – Early Voting

Attach this log to the eSlate Main Envelope. Complete one form per polling place.

Election					Polling Place				Comments
Date	Open Polls		Close Polls		Daily Summary Report				
	Lead Poll Worker Initials	Start of Day Public Count	End of Day Public Count	Total # Voters Checked In	# of Access Codes Issued	# of Access Codes Voted	# of Access Codes Expired	# of Access Codes Canceled	
		000000	231	232	232	231	0	1	The Total # Voters Checked In and the # of Access Codes Voted should match. If not, explain here.
									Voter left without casting ballot-cancelled booth





File Edit View History Bookmarks Tools Help

March 6 May 5, 2015 Inbox - 23 Google ElectioNet ElectioNet Burnet CAD Burnet X ezTaskT TimeClo Google Google Google

www.burnetcountytexas.org/page/homepage Search

Google Burnet County, Texas WunderMap® | Intera... ElectioNet Burnet CAD - Property... LD Products Chapter 19 Guide to a County Fili...

Home Facebook Twitter Email RSS Search Burnet County...

Welcome to Burnet County TEXAS

Relax. You're finally here.

Departments Helpful Links Job Information News & Info Public Meetings and Notices Where do I...?

Find It Fast

- Bail Bond Board
- Bid Requests
- Budget Information
- Employment Information
- Financial Transparency
- Jail Offender Search
- Public Information Act
- Public Information Request Form
- Staff Login
- Surplus Auctions

 **Burnet County Burn Ban Information**



News Events

 **WarnCentralTexas.org**
 Citizens are now able to register their cellphones with the CAPCOG Emergency Notification System to be alerted of emergencies involving one or more physical addresses in the CAPCOG region

Tax Rate Information

Minutes

Election Information

Public Information Request



One of the fastest growing counties in Texas, Burnet County is located in the heart of the Texas Hill Country.

We are here to serve...
 The mission of Burnet County is to maintain overall efficient and financial management of county resources and

Thank You!

512-715-5288