

INVITATION TO BID

#19-610-02 PAVING ROCK TXDOT ITEM 302 TYPE D, GRADE #4 AND #5 PAVING WASH ROCK

SCOPE:

It is the intent of this Invitation to Bid by Burnet County to establish pricing for **TXDOT ITEM 302 TYPE D, GRADE 4 AND GRADE 5 PAVING WASH ROCK** from qualified bidders all in accordance with Bid Conditions, Specifications, and/or Special Provisions attached.

OPENING DATE AND LOCATION:

Bids will be accepted until 2:45 p.m. on Tuesday, February 12, 2019 when the bids will be publicly opened and read aloud in the Burnet County Square Annex Conference Room located at 133 East Jackson Street, Burnet, Texas.

INSTRUCTION TO BIDDERS:

Bids must be received in the Office of the Purchasing Agent on or before the time and date specified. Bids received after the time and date specified, whether hand delivered or mailed will not be considered and returned unopened to the bidder. Bidders must submit one (1) original, clearly marked "original" and one (1) copy.

In order to assure your bid is fairly considered, it must be submitted in a properly sealed envelope, plainly marked on the outside lower left hand corner with the numbers **"19-610-02"**. Bids marked otherwise may be opened prematurely.

**BIDS MAY BE MAILED TO:
BURNET COUNTY AUDITOR
220 S. PIERCE STREET
BURNET, TEXAS 78611**

**FEDEX OR UPS:
BURNET COUNTY AUDITOR
133 EAST JACKSON STREET
BURNET, TEXAS 78611**

TERMS AND CONDITIONS:

- 1. Only the Commissioners' Court of Burnet County acting as a body may enter into any type of agreement and contract on behalf of Burnet County. Department heads, or other elected or appointed officials, are not authorized to enter into any type of agreements or contracts on behalf of Burnet County, or to agree to any type of supplemental agreements or contracts for goods or services. Contracts are subject to review by the County's Attorney prior to signature by the authorized County Official.**
- 2. Burnet County expressly reserves the right to accept or reject in part or in whole any and all proposals which, in its sole judgment, best serves the interest of the County, or to award a contract to the next most qualified Respondent if a successful Respondent does not execute a contract within fifteen (15) business days after approval of the selection by the Burnet County Commissioners' Court.**
- 3. A contract will be awarded after determination of the bid award. Bidder/Offeror will furnish the required services and products at the price quoted and will not raise the prices for the contract period, April 1, 2019 to March 31, 2020.**
- 4. Option to Renew: This contract may be extended provided all terms and conditions, except for the contract period being extended or any price redetermination as authorized elsewhere in the contract remain unchanged and in full force and effect. Option, if exercised, to be executed in the form of a Modification/Supplemental Agreement, to be issued not sooner than ninety (90) days prior to expiration of this contract, no later than the final day of the contract period. This Option to Renew requires the mutual agreement in writing of both parties. Refusal by either party to exercise this Option to Extend shall require this contract to expire on the original or mutually agreed date. The normal extension period shall be one (1) year increments. The total period of this contract, including all extensions as a result of exercising this option may not exceed a maximum combined period of three (3) years.**
- 5. Economic Adjustments: Due to the volatility of the market, the County will review the cost of materials annually for the one (1) year Option to Renew period as defined in this Contract. The Bidder/Vendor will be required to submit an affidavit at the one (1) year interval substantiating that the increase represents the cost for services or materials and in no way represents an increase for profits, labor or other overhead. The Vendor must justify its request for an increase by submitting evidence from the suppliers detailing the**

price changes, the effective date for change and any other information requested by the County to verify the price change. Conversely, if costs in services or materials decrease the same amount of decrease shall be immediately passed on to the County.

6. Due care and diligence has been used in preparation of this information, it is believed to be substantially correct. However the responsibility for determining the full extent of the exposure and the verification of all information presented herein shall rest solely with the proposer. Burnet County and its representatives will not be responsible for any errors or omissions in these specifications, nor for the failure on the part of the proposer to determine the full extent of the exposures. Bidder/Offeror should check the county website for any additional information or addendums to bids.
7. The County is exempt from federal excise and state sales taxes; therefore, tax must not be included in this bid.
8. All insurance requirements, including workers' compensation and liability, as outlined in Texas State Statutes, shall be met prior to any services rendered and shall remain in effect during the time of the contract. Payments shall not become due and payable until certificates have been filed.

BID QUESTIONS:

All questions concerning the Invitation to Bid should be directed to:

**Commissioner Precinct #4: Joe Don Dockery
(512) 715-2911**

SPECIFICATIONS AND REQUIREMENTS:

The material shall meet the requirements of Item 302, TYPE D, GRADE 4 AND GRADE 5 "PAVING WASH ROCK" of the current version of the Texas Department of Transportation Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges.

Testing reports shall be submitted to County Commissioners if so requested.

Bidders taking exception to the specifications, or offering substitutions, shall state these exceptions in an attachment as part of the response. The absence of such a list shall indicate that the responder has not taken exception.

**COUNTY OF BURNET
#19-610-02 PAVING WASH ROCK**

ALL MATERIALS ORDERED UNDER THIS CONTRACT MAY BE ORDERED AT STATED PRICE FOR A TERM OF ONE (1) YEAR WITH THE POTENTIAL OF TWO ONE-YEAR RENEWALS IF BOTH PARTIES AGREE IN WRITING.

In the event of an emergency, may we call you after regular hours? YES ___ NO ___

If yes, name party to call: _____

Telephone number: _____

4 Type D Grade 4 Paving Wash Rock Price: \$ _____ Per Ton (excluding delivery and freight - County to provide transportation)

#5 Type D Grade 5 Paving Wash Rock: Price \$ _____ Per Ton (excluding delivery and freight - County to provide transportation)

I, the undersigned, do hereby acknowledge I have read all the Invitation to Bid listed herein and have submitted my bid accordingly. I agree that if my offer is accepted, I shall perform as required in these Contract documents.

COMPANY NAME: _____

PRINCIPAL LOCATION OF THE COMPANY: _____

Authorized Principal in Charge of Project: _____

TYPE OR PRINT NAME AS SIGNED ABOVE: _____

DIRECT TELEPHONE: (_____) _____

FAX NUMBER: (_____) _____

EMAIL ADDRESS: _____

LOCAL LOCATION IF DIFFERENT THAN ABOVE: _____

SIGNATURE

DATE

**BURNET COUNTY
STATEMENT OF NO BID**

If bidder/offeror is not bidding on the goods/or services as stated in this Invitation to Bid, please complete and return this form to: Burnet County, Purchasing Agent, 220 South Pierce Street, Burnet, Texas 78611.

COMPANY NAME: _____

ADDRESS: _____

SIGNATURE: _____

TELEPHONE: _____

DATE: _____

The above has declined to submit an ITB response for the following reason(s) please check all that apply:

_____ Specifications too "restrictive" goods offered by our company do not meet stated specifications.

_____ Specifications unclear (please explain below).

_____ We do not offer this commodity and/or service or an equivalent.

_____ Insufficient time to respond to the ITB.

_____ Our schedule would not permit us to perform.

_____ Cannot meet insurance requirements.

REMARKS:
